# SPM Financial Management Accessibility Conformance Report

#### International Edition

Based on VPAT® Version 2.4

# **Report Details**

Field	Description
Name of Product	ServiceNow® Strategic Portfolio Management (SPM) Financial Management
Version	Utah
Report Date	September 7, 2023
Product Description	Supports SPM Financial Management on different entities like Projects, Demands, and Epics across Project Workspace, Portfolio Planning Workspace, and Strategic Planning Workspace. Enables users to forecast costs through cost plan creation, and to track the associated actual costs and budget information through generic Investment tables associated to these records and the entity records.
Contact Information	accessibility@servicenow.com
Notes	This product is a web-only application. The information contained in this report only applies to this release of this application.
	Accessibility conformance details for other ServiceNow products are covered in separate reports. See <u>Accessibility Conformance Reports</u> on the Product Documentation site.
	Any customization of this application or the Now Platform may have an impact on the specifics in this report.



### **Evaluation Methods Used**

- This application was evaluated using the most recent versions of multiple browsers (Chrome, Safari, and Edge Chromium).
- Assistive technologies used in this evaluation included NVDA, JAWS, and VoiceOver, as well as exclusive use of the keyboard to navigate and operate the product content and functionality.
- The evaluation process used a combination of independent 3<sup>rd</sup> party assessments and automated checks, as well as human testing/evaluation of specific workflows.
- This Accessibility Conformance Report is based on known conformance issues related to SPM Financial Management. Other potential accessibility and usability issues may exist but are unknown at this time.

# **Applicable Standards/Guidelines**

This report covers the degree of conformance to the following accessibility standards/guidelines:

Standard/Guideline	Included in Report
Web Content Accessibility Guidelines 2.0	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Web Content Accessibility Guidelines 2.1	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Revised Section 508 standards published January 18, 2017, and corrected January 22, 2018	(Yes)
EN 301 549 Accessibility requirements suitable for public procurement of ICT products and services in Europe, - V3.1.1 (2019-11)	(Yes)



#### **Terms**

The terms used in the Conformance Level information are defined as follows:

- Supports: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- Does Not Support: The majority of product functionality does not meet the criterion.
- Not Applicable: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion.
   This can be used only in WCAG 2.0 Level AAA.

## **WCAG 2.x Report**

Tables 1 and 2 also document conformance with:

- EN 301 549: Chapter 9 Web, Sections 10.1-10.4 of Chapter 10 Non-Web documents, and Sections 11.1-11.4 and 11.8.2 of Chapter 11 Non-Web Software (open and closed functionality), and Sections 12.1.2 and 12.2.4 of Chapter 12 Documentation
- Revised Section 508: Chapter 5 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 – 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.x Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the <a href="WCAG 2.0 Conformance">WCAG 2.0 Conformance</a> Requirements.



## Table 1: Level A Success Criteria

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: EN 301 549 Criteria  9.1.1.1 (Web)  10.1.1.1 (Non-web document)  11.1.1.1.1 (Open Functionality Software)  11.1.1.1.2 (Closed Functionality Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	SPM Financial Management provides sufficient text alternatives for any instances of non-text content.



Criteria	Conformance Level	Remarks and Explanations
1.2.1 Audio-only and Video- only (Prerecorded) (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.1 (Web)		
• 10.1.2.1 (Non-web document)		
• 11.1.2.1.1 (Open Functionality Software)		SPM Financial Management does
• 11.1.2.1.2.1 and 11.1.2.1.2.2 (Closed Software)	Not Applicable	not contain prerecorded audio- only or video-only media.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.2.2 Captions (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria  9.1.2.2 (Web)  10.1.2.2 (Non-web document)  11.1.2.2 (Open Functionality Software)  11.1.2.2 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Not Applicable	SPM Financial Management does not contain prerecorded synchronized media.



Criteria	Conformance Level	Remarks and Explanations
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria  9.1.2.3 (Web)  10.1.2.3 (Non-web document)  11.1.2.3.1 (Open Functionality Software)  11.1.2.3.2 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Not Applicable	SPM Financial Management does not contain prerecorded video content that would require audio description or a media alternative.



Criteria	Conformance Level	Remarks and Explanations
1.3.1 Info and Relationships (Level A) Also applies to: EN 301 549 Criteria	Partially Supports	Visual structure and relationship information for SPM Financial Management are provided through object information or are available in text, with the following exceptions:  • Calendar popup: days of the
<ul><li>9.1.3.1 (Web)</li><li>10.1.3.1 (Non-web document)</li></ul>		week are not given to screen reader user.
• 11.1.3.1.1 (Open Functionality Software)		Task information lacks context.
• 11.1.3.1.2 (Closed Software)		<ul> <li>Some calendars use shorthand names for days of the week.</li> </ul>
<ul><li>11.8.2 (Authoring Tool)</li><li>12.1.2 (Product Docs)</li></ul>		Column headers have no labels.
• 12.2.4 (Support Docs) Revised Section 508		Column headers are not referred to when navigating through table cells.
<ul><li>501 (Web) (Software)</li><li>504.2 (Authoring Tool)</li></ul>		Numbers in tables lack context with screen readers.
602.3 (Support Docs)		No regions present on many pages.



Criteria	Conformance Level	Remarks and Explanations
1.3.2 Meaningful Sequence (Level A) Also applies to: EN 301 549 Criteria		
<ul> <li>9.1.3.2 (Web)</li> <li>10.1.3.2 (Non-web document)</li> </ul>		
<ul> <li>11.1.3.2.1 (Open Functionality Software)</li> <li>11.1.3.2.2 (Closed</li> </ul>	Supports	Content in SPM Financial Management is presented in a
Software)  • 11.8.2 (Authoring Tool)  • 12.1.2 (Product Docs)		meaningful sequence.
<ul> <li>12.2.4 (Support Docs)</li> <li>Revised Section 508</li> <li>501 (Web) (Software)</li> </ul>		
<ul><li>501 (Web) (301 Wate)</li><li>504.2 (Authoring Tool)</li><li>602.3 (Support Docs)</li></ul>		



Criteria	Conformance Level	Remarks and Explanations
1.3.3 Sensory Characteristics (Level A) Also applies to: EN 301 549 Criteria  9.1.3.3 (Web)  10.1.3.3 (Non-web document)  11.1.3.3 (Open Functionality Software)  11.1.3.3 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	Instructions in SPM Financial Management do not rely solely on sensory characteristics.



Criteria	Conformance Level	Remarks and Explanations
1.4.1 Use of Color (Level A) Also applies to: EN 301 549 Criteria 9.1.4.1 (Web) 10.1.4.1 (Non-web document) 11.1.4.1 (Open Functionality Software) 11.1.4.1 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool)	Partially Supports	SPM Financial Management site content and functionality do not convey information through color alone, with the following exception:  • Status widget identifies status by color alone.



Criteria	Conformance Level	Remarks and Explanations
1.4.2 Audio Control (Level A)  Also applies to: EN 301 549 Criteria  9.1.4.2 (Web)  10.1.4.2 (Non-web document)  11.1.4.2 (Open Functionality Software)  11.1.4.2 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	SPM Financial Management does not contain audio that plays automatically.



Criteria	Conformance Level	Remarks and Explanations
2.1.1 Keyboard (Level A) Also applies to: EN 301 549 Criteria  9.2.1.1 (Web)  10.2.1.1 (Non-web document)  11.2.1.1.1 (Open Functionality Software)  11.2.1.1.2 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Partially Supports	<ul> <li>SPM Financial Management functionality can be accessed and operated using a keyboard, with the following exceptions:</li> <li>Many menus cannot be navigated with arrow keys.</li> <li>Tablists cannot be navigated with arrow keys.</li> <li>Calendars cannot be navigated with arrow keys.</li> <li>Overflow menus cannot be navigated with arrow keys.</li> <li>Cannot add to tasks after entering time and leaving the table.</li> <li>Recent/Bookmarked/Created by Me/Shared to Me tabs do not interact as a tablist.</li> <li>There is no mechanism to set the row groups in the overview table while using the keyboard alone.</li> <li>Table radio buttons are not grouped as radio buttons.</li> </ul>



Criteria	Conformance Level	Remarks and Explanations
2.1.2 No Keyboard Trap (Level A) Also applies to: EN 301 549 Criteria  9.2.1.2 (Web)  10.2.1.2 (Non-web document)  11.2.1.2 (Open Functionality Software)  11.2.1.2 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Partially Supports	SPM Financial Management does not include keyboard traps, with the following exception:  • Focus becomes trapped in the first column of the timeline tables.



Criteria	Conformance Level	Remarks and Explanations
2.1.4 Character Key Shortcuts (Level A 2.1 only) Also applies to: EN 301 549 Criteria  • 9.2.1.4 (Web)  • 10.2.1.4 (Non-web document)  • 11.2.1.4.1 (Open Functionality Software)  • 11.2.1.4.2 (Closed Software)  • 11.8.2 (Authoring Tool)  • 12.1.2 (Product Docs)  • 12.2.4 (Support Docs)  Revised Section 508 – Does not apply	Supports	SPM Financial Management does not use any single-key shortcuts, other than those restricted to a focused component.



Criteria	Conformance Level	Remarks and Explanations
2.2.1 Timing Adjustable (Level A) Also applies to: EN 301 549 Criteria  9.2.2.1 (Web)  10.2.2.1 (Non-web document)  11.2.2.1 (Open Functionality Software)  11.2.2.1 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Partially Supports	SPM Financial Management allows users to extend the session timeout as required, with the following exception:  • Error messages disappear automatically.



Criteria	Conformance Level	Remarks and Explanations
2.2.2 Pause, Stop, Hide (Level A) Also applies to: EN 301 549 Criteria  9.2.2.2 (Web)  10.2.2.2 (Non-web document)  11.2.2.2 (Open Functionality Software)  11.2.2.2 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	SPM Financial Management does not include elements that move, blink, scroll, or auto-update.



Criteria	Conformance Level	Remarks and Explanations
2.3.1 Three Flashes or Below Threshold (Level A) Also applies to: EN 301 549 Criteria  9.2.3.1 (Web)  10.2.3.1 (Non-web document)  11.2.3.1 (Open Functionality Software)  11.2.3.1 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	SPM Financial Management does not contain any flashing or strobing content.



Criteria	Conformance Level	Remarks and Explanations
2.4.1 Bypass Blocks (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.4.1 (Web)		
<ul> <li>10.2.4.1 (Non-web document) – Does not apply</li> </ul>		
<ul> <li>11.2.4.1 (Open Functionality Software)</li> <li>Does not apply</li> </ul>	Supports	
<ul> <li>11.2.4.1 (Closed Software) – Does not apply</li> </ul>		Pages in SPM Financial Management use HTML5 landma regions, which will allow screen
• 11.8.2 (Authoring Tool)		readers to meet this requirement.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
<ul> <li>501 (Web)(Software) – Does not apply to non- web software</li> </ul>		
• 504.2 (Authoring Tool)		
<ul> <li>602.3 (Support Docs) – Does not apply to non- web docs</li> </ul>		



Criteria	Conformance Level	Remarks and Explanations
2.4.2 Page Titled (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.4.2 (Web)		
10.2.4.2 (Non-web document)		
<ul> <li>11.2.4.2 (Open Functionality Software)</li> <li>Does not apply</li> </ul>		Pages in SPM Financial
11.2.4.2 (Closed Software) – Does not apply	Supports	Pages in SPM Financial Management have appropriate page titles.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
2.4.3 Focus Order (Level A) Also applies to: EN 301 549 Criteria  9.2.4.3 (Web)  10.2.4.3 (Non-web document)  11.2.4.3 (Open Functionality Software)  11.2.4.3 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Partially Supports	Components in SPM Financial Management receive focus in a meaningful order, with the following exceptions:  Cannot navigate backwards from configuration button as keyboard user.  Focus moves to unexpected area after changing months in calendars.  User is forced to backtrack to get to the submit button.



Criteria	Conformance Level	Remarks and Explanations
2.4.4 Link Purpose (In Context) (Level A) Also applies to: EN 301 549 Criteria  • 9.2.4.4 (Web)  • 10.2.4.4 (Non-web document)  • 11.2.4.4 (Open Functionality Software)  • 11.2.4.4 (Closed Software  • 11.8.2 (Authoring Tool)  • 12.1.2 (Product Docs)  • 12.2.4 (Support Docs)  Revised Section 508  • 501 (Web) (Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Supports	The purpose of each link in SPM Financial Management can be determined from the link text alone or from the programmatic context of the link.



Criteria	Conformance Level	Remarks and Explanations
2.5.1 Pointer Gestures (Level A 2.1 only) Also applies to: EN 301 549 Criteria  • 9.2.5.1 (Web)  • 10.2.5.1 (Non-web document)  • 11.2.5.1 (Open Functionality Software)  • 11.2.5.1 (Closed Software)  • 11.8.2 (Authoring Tool)  • 12.1.2 (Product Docs)  • 12.2.4 (Support Docs)  Revised Section 508 – Does not apply	Not Applicable	In SPM Financial Management, there is no functionality that uses multipoint or path-based gestures to operate.



Criteria	Conformance Level	Remarks and Explanations
2.5.2 Pointer Cancellation (Level A 2.1 only) Also applies to: EN 301 549 Criteria  • 9.2.5.2 (Web)  • 10.2.5.2 (Non-web document)  • 11.2.5.2 (Open Functionality Software)  • 11.2.5.2 (Closed Software)  • 11.8.2 (Authoring Tool)  • 12.1.2 (Product Docs)  • 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Supports	In SPM Financial Management, the down-event of the pointer is not used to execute any part of the function.



Criteria	Conformance Level	Remarks and Explanations
2.5.3 Label in Name (Level A 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.5.3 (Web)		
10.2.5.3 (Non-web document)		Visual labels of components within
• 11.2.5.3.1 (Open Functionality Software)	Supports	SPM Financial Management match the text associated with the
• 11.2.5.3.2 (Closed Software)		programmatic names.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
2.5.4 Motion Actuation (Level A 2.1 only) Also applies to: EN 301 549 Criteria  • 9.2.5.4 (Web)  • 10.2.5.4 (Non-web document)  • 11.2.5.4 (Open Functionality Software)  • 11.2.5.4 (Closed Software)  • 11.8.2 (Authoring Tool)  • 12.1.2 (Product Docs)  • 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Not Applicable	In SPM Financial Management, there is no functionality that can be operated by device motion or user motion.



Criteria	Conformance Level	Remarks and Explanations
3.1.1 Language of Page (Level A) Also applies to: EN 301 549 Criteria  9.3.1.1 (Web)  10.3.1.1 (Non-web document)  11.3.1.1.1 (Open Functionality Software)  11.3.1.1.2 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)		The default language of each page in SPM Financial Management is identified using the LANG attribute in the HTML element.
<ul><li>504.2 (Authoring Tool)</li><li>602.3 (Support Docs)</li></ul>		



Criteria	Conformance Level	Remarks and Explanations
3.2.1 On Focus (Level A) Also applies to: EN 301 549 Criteria  9.3.2.1 (Web)  10.3.2.1 (Non-web document)  11.3.2.1 (Open Functionality Software)  11.3.2.1 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	Components in SPM Financial Management do not initiate a change of context when in focus.



Criteria	Conformance Level	Remarks and Explanations
3.2.2 On Input (Level A) Also applies to: EN 301 549 Criteria  9.3.2.2 (Web)  10.3.2.2 (Non-web document)  11.3.2.2 (Open Functionality Software)  11.3.2.2 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	In SPM Financial Management, changes in context do not occur automatically on user input.



Criteria	Conformance Level	Remarks and Explanations
3.3.1 Error Identification (Level A) Also applies to: EN 301 549 Criteria • 9.3.3.1 (Web) • 10.3.3.1 (Non-web document) • 11.3.3.1.1 (Open Functionality Software) • 11.3.3.1.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 • 501 (Web) (Software) • 504.2 (Authoring Tool)	Supports	Where errors are automatically detected in SPM Financial Management, the error is identified and an error message is provided as text.
<ul><li>504.2 (Authoring Tool)</li><li>602.3 (Support Docs)</li></ul>		



Criteria	Conformance Level	Remarks and Explanations
3.3.2 Labels or Instructions (Level A) Also applies to: EN 301 549 Criteria 9.3.3.2 (Web) 10.3.3.2 (Non-web document) 11.3.3.2 (Open Functionality Software) 11.3.3.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	A label is provided for each of SPM Financial Management's input fields, with the following exceptions:  Banner dots have the same label.



Criteria	Conformance Level	Remarks and Explanations
4.1.1 Parsing (Level A) Also applies to: EN 301 549 Criteria  9.4.1.1 (Web)  10.4.1.1 (Non-web document)  11.4.1.1.1 (Open Functionality Software)  11.4.1.1.2 (Closed Software) – Does not apply  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Supports	SPM Financial Management webpages use semantically correct markup for all interface elements and have complete start and end tags.



Criteria	Conformance Level	Remarks and Explanations
4.1.2 Name, Role, Value (Level A) Also applies to: EN 301 549 Criteria  • 9.4.1.2 (Web)  • 10.4.1.2 (Non-web document)  • 11.4.1.2.1 (Open Functionality Software)  • 11.4.1.2.2 (Closed Software) – Not required  • 11.8.2 (Authoring Tool)  • 12.1.2 (Product Docs)  • 12.2.4 (Support Docs) Revised Section 508  • 501 (Web) (Software)  • 504.2 (Authoring Tool)  • 602.3 (Support Docs)	Partially Supports	User interface components in SPM Financial Management provide programmatic name, role, and/or state information, with the following exceptions:  • Some comboboxes lack names.  • Calendar popup's previous and next buttons lack names.  • Configuration buttons lack names and selection status.  • Table icons lack names.



## Table 2: Level AA Success Criteria

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA) Also applies to: EN 301 549 Criteria  9.1.2.4 (Web)  10.1.2.4 (Non-web document)  11.1.2.4 (Open Functionality Software)  11.1.2.4 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs)  Revised Section 508  501 (Web) (Software)  504.2 (Authoring Tool)  602.3 (Support Docs)	Not Applicable	SPM Financial Management does not contain live synchronized media.



Criteria	Conformance Level	Remarks and Explanations
1.2.5 Audio Description (Prerecorded) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.5 (Web)		
10.1.2.5 (Non-web document)		
• 11.1.2.5 (Open Functionality Software)	Not Applicable	SPM Financial Management does not contain prerecorded video content
• 11.1.2.5 (Closed Software)	Noi Applicable	that would require audio
• 11.8.2 (Authoring Tool)		description.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.3.4 Orientation (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.4 (Web)		
10.1.3.4 (Non-web document)		SPM Financial Management
11.1.3.4 (Open Functionality Software)	Supports	does not contain fixed orientation for page displays.
• 11.1.3.4 (Closed Software)		
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
1.3.5 Identify Input Purpose (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.5 (Web)		Lo CDAA Fire over a lost
10.1.3.5 (Non-web document)		In SPM Financial  Management, the purpose of each specifically
• 11.1.3.5.1 (Open Functionality Software)	Supports	identified input field collecting information about
• 11.1.3.5.2 (Closed Software)		the user can be programmatically determined.
• 11.8.2 (Authoring Tool)		determined.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
1.4.3 Contrast (Minimum) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.3 (Web)		
10.1.4.3 (Non-web document)		Text in SPM Financial
11.1.4.3 (Open Functionality Software)	Supports	Management meets minimum contrast
• 11.1.4.3 (Closed Software)		requirements, including the text color on hover and
• 11.8.2 (Authoring Tool)		focus states.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.4.4 Resize text (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.4 (Web)		
10.1.4.4 (Non-web document)		SPM Financial Management
• 11.1.4.4.1 (Open Functionality Software)		supports standard zoom capabilities built into modern
• 11.1.4.4.2 (Closed Software)	Supports	web browsers and operating systems. Content can be
• 11.8.2 (Authoring Tool)		increased up to 200 percent without loss of content or
• 12.1.2 (Product Docs)		functionality.
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.4.5 Images of Text (Level AA) Also applies to: EN 301 549 Criteria 9.1.4.5 (Web) 10.1.4.5 (Non-web document) 11.1.4.5.1 (Open Functionality Software) 11.1.4.5.2 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool)	Supports	SPM Financial Management uses text instead of images of text.



Criteria	Conformance Level	Remarks and Explanations
1.4.10 Reflow (Level AA 2.1 only) Also applies to: EN 301 549 Criteria • 9.1.4.10 (Web) • 10.1.4.10 (Non-web document) • 11.1.4.10 (Open	Conformance Level	Content in SPM Financial Management cannot be presented without loss of information or functionality
<ul> <li>Functionality Software)</li> <li>11.1.4.10 (Closed Software)</li> <li>11.8.2 (Authoring Tool)</li> <li>12.1.2 (Product Docs)</li> <li>12.2.4 (Support Docs)</li> <li>Revised Section 508 – Does not</li> </ul>	Does Not Support	and without requiring scrolling in two dimensions, for a width equivalent to 320 CSS pixels or a height equivalent to 256 CSS pixels.
apply		





Criteria	Conformance Level	Remarks and Explanations
1.4.12 Text Spacing (Level AA 2.1 only) Also applies to: EN 301 549 Criteria  9.1.4.12 (Web)  10.1.4.12 (Non-web document)  11.1.4.12 (Open Functionality Software)  11.1.4.12 (Closed Software)  11.8.2 (Authoring Tool)  12.1.2 (Product Docs)  12.2.4 (Support Docs) Revised Section 508 – Does not apply	Partially Supports	SPM Financial Management allows text style adjustments to meet the minimum thresholds for text spacing, with the following exception:  • Aside from the header row, nothing adjusts for text spacing.



Criteria	Conformance Level	Remarks and Explanations
1.4.13 Content on Hover or Focus (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.13 (Web)		
10.1.4.13 (Non-web document)	Supports	
• 11.1.4.13 (Open Functionality Software)		SPM Financial Management allows hover content to be manually dismissed.
• 11.1.4.13 (Closed Software)		mandany distributed.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		





Criteria	Conformance Level	Remarks and Explanations
2.4.6 Headings and Labels (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.4.6 (Web)		
10.2.4.6 (Non-web document)		SPM Financial Management
11.2.4.6 (Open Functionality Software)	S. una a suba	uses meaningful semantic headings to label content blocks. Form input labels are
• 11.2.4.6 (Closed Software)	Supports	associated with their inputs
• 11.8.2 (Authoring Tool)		and provide a useful label to
• 12.1.2 (Product Docs)		those inputs.
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
<ul> <li>2.4.7 Focus Visible (Level AA)</li> <li>Also applies to:</li> <li>EN 301 549 Criteria</li> <li>9.2.4.7 (Web)</li> <li>10.2.4.7 (Non-web document)</li> <li>11.2.4.7 (Open Functionality Software)</li> <li>11.2.4.7 (Closed Software)</li> <li>11.8.2 (Authoring Tool)</li> <li>12.1.2 (Product Docs)</li> </ul>	Supports	Focusable elements in SPM Financial Management have a visible keyboard focus indicator.
<ul> <li>12.2.4 (Support Docs)</li> <li>Revised Section 508</li> <li>501 (Web) (Software)</li> <li>504.2 (Authoring Tool)</li> <li>602.3 (Support Docs)</li> </ul>		



Criteria	Conformance Level	Remarks and Explanations
3.1.2 Language of Parts (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.1.2 (Web)		
10.3.1.2 (Non-web document)		
11.3.1.2 (Open Functionality Software) – Does not apply	Supports	Within SPM Financial Management default webpages, the language of
<ul> <li>11.3.1.2 (Closed Software)</li> <li>Does not apply</li> </ul>	Supports	each portion of the page is programmatically
• 11.8.2 (Authoring Tool)		determinable.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.2.3 Consistent Navigation (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.3 (Web)		
10.3.2.3 (Non-web document) – Does not apply		
11.3.2.3 (Open Functionality Software) – Does not apply		
<ul><li>11.3.2.3 (Closed Software)</li><li>Does not apply</li></ul>	Supports	SPM Financial Management provides consistent and
• 11.8.2 (Authoring Tool)		repeatable navigation.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software) – Does not apply to non- web software		
• 504.2 (Authoring Tool)		
602.3 (Support Docs) –     Does not apply to non- web docs		



Criteria	Conformance Level	Remarks and Explanations
3.2.4 Consistent Identification (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.4 (Web)		
10.3.2.4 (Non-web document) – Does not apply		
11.3.2.4 (Open Functionality Software) – Does not apply	Supports	Components that have the same functionality within SPM Financial Management
<ul><li>11.3.2.4 (Closed Software)</li><li>Does not apply</li></ul>		
• 11.8.2 (Authoring Tool)		are identified consistently.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software) – Does not apply to non- web software		
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non- web docs		



Criteria	Conformance Level	Remarks and Explanations
3.3.3 Error Suggestion (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.3 (Web)		
10.3.3.3 (Non-web document)		When an error is
11.3.3.3 (Open Functionality Software)	Supports	automatically detected within a native data entry form in SPM Financial
• 11.3.3.3 (Closed Software)	3000013	Management, the resulting
• 11.8.2 (Authoring Tool)		error message provides
• 12.1.2 (Product Docs)		suggestions for correction.
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.3.4 Error Prevention (Legal, Financials, Data) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.4 (Web)		
10.3.3.4 (Non-web document)		No forms within SPM Financial Management submit actions that cause
11.3.3.4 (Open Functionality Software)	Supports	legal commitments or SPM Financial Management
• 11.3.3.4 (Closed Software)		transactions to occur, nor do
• 11.8.2 (Authoring Tool)		any forms submit actions that modify or delete user-
• 12.1.2 (Product Docs)		controllable data in the data
• 12.2.4 (Support Docs)		storage system.
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
4.1.3 Status Messages (Level AA 2.1 only) Also applies to: EN 301 549 Criteria  • 9.4.1.3 (Web)  • 10.4.1.3 (Non-web document)  • 11.4.1.3 (Open Functionality Software)  • 11.4.1.3 (Closed Software)  • 10.4.1.3 (Closed Software)  • 11.4.1.3 (Closed Software)  • 11.4.1.3 (Closed Software)  • 12.4 (Support Docs)  Revised Section 508 – Does not apply	Supports	In SPM Financial Management, status messages can be programmatically determined through roles or properties so that they can be presented to the user by assistive technologies without receiving focus.

#### Table 3: Level AAA Success Criteria

Notes: Not Evaluated

## **Revised Section 508 Report**



## Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Partially Supports	With some exceptions noted above, SPM Financial Management is functional to screen reading technology.
302.2 With Limited Vision	Partially Supports	With some exceptions noted above, SPM Financial Management supports text and screen enlargement.
302.3 Without Perception of Color	Partially Supports	There are a few instances in SPM Financial Management where color is being used to convey information.
302.4 Without Hearing	Supports	There is nothing within SPM Financial Management that explicitly requires hearing.
302.5 With Limited Hearing	Supports	There is nothing within SPM Financial Management that explicitly requires hearing.
302.6 Without Speech	Supports	There is nothing within SPM Financial Management that explicitly requires speech.
302.7 With Limited Manipulation	Partially Supports	There is some functionality within SPM Financial Management that cannot be manipulated via the keyboard.
302.8 With Limited Reach and Strength	Partially Supports	There is some functionality within SPM Financial Management that cannot be manipulated via the keyboard.



Criteria	Conformance Level	Remarks and Explanations
302.9 With Limited Language, Cognitive, and Learning Abilities	Partially Supports	Certain terms and descriptions of features necessary for the use of SPM Financial Management use standard terms, which may not be understandable by users with limited language, cognitive, or learning abilities.

Chapter 4: Hardware

Notes: Not Applicable

Chapter 5: <u>Software</u>

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
502 Interoperability with Assistive Technology	Heading cell – no response required	Does not apply to a web-only application.
503 Applications	Heading cell – no response required	Does not apply to a web-only application.
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter "not applicable")	Not Applicable	See information in <u>WCAG 2.x</u> section.



Criteria	Conformance Level	Remarks and Explanations
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not Applicable	SPM Financial Management is not an authoring tool.
504.2.2 PDF Export	Not Applicable	SPM Financial Management is not an authoring tool.
504.3 Prompts	Not Applicable	SPM Financial Management is not an authoring tool.
504.4 Templates	Not Applicable	SPM Financial Management is not an authoring tool.

#### **Chapter 6: Support Documentation and Services**

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support  Documentation	Heading cell – no response required	Heading cell – no response required
402.2 Accordibility and	Not Applicable	This report covers accessibility conformance for SPM Financial Management and does not address Support Documentation or Support Services.
602.2 Accessibility and Compatibility Features		For Product Documentation accessibility conformance, see the Product Documentation site ACR on the Accessibility  Conformance Reports page of the Product Documentation site.



Criteria	Conformance Level	Remarks and Explanations
602.3 Electronic Support Documentation	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
602.4 Alternate Formats for Non-Electronic Support Documentation	Not Applicable	This report covers accessibility conformance for SPM Financial Management only and does not address Support Documentation or Support Services.
603 Support Services	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Not Applicable	This report covers accessibility conformance for SPM Financial Management only and does not address Support Documentation or Support Services.
603.3 Accommodation of Communication Needs	Not Applicable	This report covers accessibility conformance for SPM Financial Management only and does not address Support Documentation or Support Services.

## **EN 301 549 Report**



Notes:

## Chapter 4: Functional Performance Statements (FPS)

Criteria	Conformance Level	Remarks and Explanations
4.2.1 Usage without vision	Partially Supports	With some exceptions noted above, SPM Financial Management is functional to screen reading technology.
4.2.2 Usage with limited vision	Partially Supports	With some exceptions noted above, SPM Financial Management supports text and screen enlargement.
4.2.3 Usage without perception of color	Partially Supports	There are a few instances in SPM Financial Management where color is being used to convey information.
4.2.4 Usage without hearing	Supports	There is nothing within SPM Financial Management that explicitly requires hearing.
4.2.5 Usage with limited hearing	Supports	There is nothing within SPM Financial Management that explicitly requires hearing.
4.2.6 Usage with no or limited vocal capability	Supports	There is nothing within SPM Financial Management that explicitly requires speech.
4.2.7 Usage with limited manipulation or strength	Partially Supports	There is some functionality within SPM Financial Management that cannot be manipulated via the keyboard.



Criteria	Conformance Level	Remarks and Explanations
4.2.8 Usage with limited reach	Partially Supports	There is some functionality within SPM Financial Management that cannot be manipulated via the keyboard.
4.2.9 Minimize photosensitive seizure triggers	Supports	There is nothing within SPM Financial Management that would act as a photosensitive seizure trigger.
4.2.10 Usage with limited cognition, language, or learning	Partially Supports	Certain terms and descriptions of features necessary for the use of SPM Financial Management use standard terms, which may not be understandable by users with limited language, cognitive, or learning abilities.
4.2.11 Privacy	Supports	SPM Financial Management has systems in place to protect the privacy of individual users.

#### **Chapter 5: Generic Requirements**

Notes: Not Applicable – There is no closed functionality in SPM Financial Management.

#### Chapter 6: ICT with Two-Way Voice Communication

Notes: Not Applicable

#### **Chapter 7: ICT with Video Capabilities**

Notes: Not Applicable

Chapter 8: <u>Hardware</u>

Notes: Not Applicable



Chapter 9: Web (See WCAG 2.x section)

Notes:

Chapter 10: Non-Web Software

Notes: Not Applicable

Chapter 11: Software

Criteria	Conformance Level	Remarks and Explanations
11.0 General (informative)	Heading cell – no response required	Heading cell – no response required
11.1.1.1 through 11.4.1.3	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
11.5 Interoperability with assistive technology	Heading cell – no response required	Heading cell – no response required
11.5.1 Closed functionality	Heading cell – no response required	Heading cell – no response required
11.5.2 Accessibility services	Heading cell – no response required	Heading cell – no response required
11.5.2.1 Platform accessibility service support for software that provides a user interface	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17.
11.5.2.2 Platform accessibility service support for assistive technologies	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17.
11.5.2.3 Use of accessibility services	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.



Criteria	Conformance Level	Remarks and Explanations
11.5.2.4 Assistive technology	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.5 Object information	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.6 Row, column, and headers	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.7 Values	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.8 Label relationships	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.9 Parent-child relationships	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.10 Text	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.11 List of available actions	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.12 Execution of available actions	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.13 Tracking of focus and selection attributes	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.



Criteria	Conformance Level	Remarks and Explanations
11.5.2.14 Modification of focus and selection attributes	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.15 Change notification	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.16 Modifications of states and properties	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.5.2.17 Modifications of values and text	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.6 Documented accessibility usage	Heading cell – no response required	Heading cell – no response required
11.6.1 User control of accessibility features	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.6.2 No disruption of accessibility features	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.7 User preferences	Not Applicable	SPM Financial Management is a web-based application that relies on user-agent functionality.
11.8 Authoring tools	Heading cell – no response required	Heading cell – no response required
11.8.1 Content technology	Heading cell – no response required	Heading cell – no response required
11.8.2 Accessible content creation	Not Applicable	See information in <u>WCAG 2.x</u> section.

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Criteria	Conformance Level	Remarks and Explanations
11.8.3 Preservation of accessibility information in transformations	Not Applicable	SPM Financial Management is not an authoring tool.
11.8.4 Repair assistance	Not Applicable	SPM Financial Management is not an authoring tool.
11.8.5 Templates	Not Applicable	SPM Financial Management is not an authoring tool.



### Chapter 12: <u>Documentation and Support Services</u>

Criteria	Conformance Level	Remarks and Explanations
12.1 Product documentation	Heading cell – no response required	Heading cell – no response required
12.1.1 Accessibility and compatibility features	Not Applicable	This report covers accessibility conformance for SPM Financial Management only and does not address Documentation or Support Services.
		For Product Documentation accessibility conformance, see the Product Documentation site ACR on the Accessibility  Conformance Reports page of the Product Documentation site.
12.1.2 Accessible documentation	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
12.2 Support Services	Heading cell – no response required	Heading cell – no response required
12.2.2 Information on accessibility and compatibility features	Not Applicable	This report covers accessibility conformance for SPM Financial Management only and does not address Documentation or Support Services.
12.2.3 Effective communication	Not Applicable	This report covers accessibility conformance for SPM Financial Management only and does not address Documentation or Support Services.
12.2.4 Accessible documentation	See WCAG 2.x section	See information in WCAG 2.x section.



# Chapter 13: <u>ICT Providing Relay or Emergency Service</u> <u>Access</u>

Notes: Not Applicable



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