Digital Portfolio Management Accessibility Conformance Report

International Edition

Based on VPAT® Version 2.4

Report Details

Field	Description
Name of Product	ServiceNow® Digital Portfolio Management
Version	Washington DC
Report Date	February 1, 2024
Product Description	Manage and maintain all your services, service offerings, business applications, and application services from a single location using Digital Portfolio Management.
Contact Information	accessibility@servicenow.com
Notes	This product is a web-only application. The information contained in this report only applies to this release of this application.
	Accessibility conformance details for other ServiceNow products are covered in separate reports. See <u>Accessibility Conformance Reports</u> on the Product Documentation site.
	Any customization of this application or the Now Platform may have an impact on the specifics in this report.



Evaluation Methods Used

- This application was evaluated using the most recent versions of multiple browsers (Chrome, Safari, and Edge Chromium).
- Assistive technologies used in this evaluation included NVDA, JAWS, and VoiceOver, as well as exclusive use of the keyboard to navigate and operate the product content and functionality.
- The evaluation process used a combination of independent 3rd party assessments and automated checks, as well as human testing/evaluation of specific workflows.
- This Accessibility Conformance Report is based on known conformance issues related to Digital Portfolio Management. Other potential accessibility and usability issues may exist but are unknown at this time.

Applicable Standards/Guidelines

This report covers the degree of conformance to the following accessibility standards/guidelines:

Standard/Guideline	Included in Report
Web Content Accessibility Guidelines 2.0	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Web Content Accessibility Guidelines 2.1	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Revised Section 508 standards published January 18, 2017, and corrected January 22, 2018	(Yes)
EN 301 549 Accessibility requirements suitable for public procurement of ICT products and services in Europe, - V3.1.1 (2019-11)	(Yes)



Terms

The terms used in the Conformance Level information are defined as follows:

- Supports: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Partially Supports: Some functionality of the product does not meet the criterion.
- Does Not Support: The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion.
 This can be used only in WCAG 2.0 Level AAA.

WCAG 2.x Report

Tables 1 and 2 also document conformance with:

- EN 301 549: Chapter 9 Web, Sections 10.1-10.4 of Chapter 10 Non-Web documents, and Sections 11.1-11.4 and 11.8.2 of Chapter 11 Non-Web Software (open and closed functionality), and Sections 12.1.2 and 12.2.4 of Chapter 12 Documentation
- Revised Section 508: Chapter 5 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 – 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.x Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.0 Conformance Requirements.



Table 1: Level A Success Criteria

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: EN 301 549 Criteria 9.1.1.1 (Web) 10.1.1.1 (Non-web document) 11.1.1.1.1 (Open Functionality Software) 11.1.1.2 (Closed Functionality Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs)	Conformance Level Supports	Digital Portfolio Management provides sufficient text alternatives for any instances of non-text content.
• 12.2.4 (Support Docs) Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.2.1 Audio-only and Video- only (Prerecorded) (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.1 (Web)		
10.1.2.1 (Non-web document)		
• 11.1.2.1.1 (Open Functionality Software)		Digital Portfolio Management does not
• 11.1.2.1.2.1 and 11.1.2.1.2.2 (Closed Software)	Not Applicable	contain prerecorded audio- only or video-only media.
• 11.8.2 (Authoring Tool)		,
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
 Criteria 1.2.2 Captions (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria 9.1.2.2 (Web) 10.1.2.2 (Non-web document) 11.1.2.2 (Open Functionality Software) 11.1.2.2 (Closed Software) 	Conformance Level Not Applicable	Digital Portfolio Management does not contain prerecorded
 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		synchronized media.



Criteria	Conformance Level	Remarks and Explanations
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria • 9.1.2.3 (Web) • 10.1.2.3 (Non-web document) • 11.1.2.3.1 (Open Functionality Software) • 11.1.2.3.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 • 501 (Web) (Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Not Applicable	Digital Portfolio Management does not contain prerecorded video content that would require audio description or a media alternative.
1.3.1 Info and Relationships (Level A) Also applies to: EN 301 549 Criteria • 9.1.3.1 (Web) • 10.1.3.1 (Non-web document) • 11.1.3.1.1 (Open Functionality Software) (Continued on next page)	Does Not Support	Visual structure and relationship information for Digital Portfolio Management are provided through object information or are available in text, with the following exceptions. (Continued on next page)



Criteria	Conformance Level	Remarks and Explanations
(Continued) 11.1.3.1.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)		 (Continued) The user is not provided with enough information regarding the number of conditions applied to filters. Tooltips are read as buttons and do not function as a button. Many required fields are not described as such. The selected menu item in the Members field is read as "not selected, selected". Expand/Collapse buttons are not read correctly in the Personal Portfolio page. Graphs do not have a structure or relationship for screen reader users. The table when creating personal portfolio is unnamed. The "editors" and "viewers" labels are unclear. (Continued on next page)



Criteria	Conformance Level	Remarks and Explanations
		(Continued) The "Enter user name, group name, or email address" label in the "Share" modal is placeholder text.
		 The "Share with" label is not associated with its form field.
		 Inappropriate table caption 'Unnamed table' is provided in the Enterprise Technology page.
		 Table header name for first column is not provided on the Enterprise Technology page.



Criteria	Conformance Level	Remarks and Explanations
1.3.2 Meaningful Sequence (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.2 (Web)		
10.1.3.2 (Non-web document)		
11.1.3.2.1 (Open Functionality Software)		Content in Digital Portfolio
• 11.1.3.2.2 (Closed Software)	Supports	Management is presented in a meaningful sequence.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.3.3 Sensory Characteristics (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.3 (Web)		
10.1.3.3 (Non-web document)		
• 11.1.3.3 (Open Functionality Software)	Supports	Instructions in Digital Portfolio Management do not rely
• 11.1.3.3 (Closed Software)	3000013	solely on sensory characteristics.
11.8.2 (Authoring Tool)		Characteristics.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.4.1 Use of Color (Level A) Also applies to: EN 301 549 Criteria 9.1.4.1 (Web) 10.1.4.1 (Non-web document) 11.1.4.1 (Open Functionality Software) 11.1.4.1 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool)	Supports	Digital Portfolio Management site content and functionality do not convey information through color alone.





Criteria	Conformance Level	Remarks and Explanations
2.1.1 Keyboard (Level A) Also applies to: EN 301 549 Criteria 9.2.1.1 (Web) 10.2.1.1 (Non-web document) 11.2.1.1.1 (Open Functionality Software) 11.2.1.1.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	Digital Portfolio Management functionality can be accessed and operated using a keyboard, with the following exceptions: • the Field resize handle is not accessible with Keyboard controls while creating a new portfolio. • The link in the Share Portfolio modal does not receive focus with keyboard only. • Watch overview video link skips keyboard tab focus. • Screen-reader users cannot activate the "Enter list of members with whom personal portfolio is to be shared" button in the share modal.



Criteria	Conformance Level	Remarks and Explanations
2.1.2 No Keyboard Trap (Level A) Also applies to: EN 301 549 Criteria 9.2.1.2 (Web) 10.2.1.2 (Non-web document) 11.2.1.2 (Open Functionality Software) 11.2.1.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	Digital Portfolio Management does not include keyboard traps, with the following exceptions: • Keyboard tab focus is getting trapped on the Home button. • JAWS screen-reader users cannot tab past the View details button.





Criteria	Conformance Level	Remarks and Explanations
2.2.1 Timing Adjustable (Level A)		
Also applies to: EN 301 549 Criteria		
• 9.2.2.1 (Web)		
10.2.2.1 (Non-web document)		
11.2.2.1 (Open Functionality Software)	Summanda	Digital Portfolio Management allows users to
• 11.2.2.1 (Closed Software)	Supports	extend the session timeout
• 11.8.2 (Authoring Tool)		as required.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		





Criteria	Conformance Level	Remarks and Explanations
2.3.1 Three Flashes or Below Threshold (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.3.1 (Web)		
10.2.3.1 (Non-web document)		
11.2.3.1 (Open Functionality Software)	Not Applicable	Digital Portfolio Management does not
• 11.2.3.1 (Closed Software)	Not Applicable	contain any flashing or
• 11.8.2 (Authoring Tool)		strobing content.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
 2.4.1 Bypass Blocks (Level A) Also applies to: EN 301 549 Criteria 9.2.4.1 (Web) 10.2.4.1 (Non-web document) – Does not apply 11.2.4.1 (Open Functionality Software) – Does not apply 11.2.4.1 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Pages in Digital Portfolio Management use HTML5 landmark regions, which will allow screen readers to meet this requirement.



Criteria	Conformance Level	Remarks and Explanations
2.4.2 Page Titled (Level A) Also applies to: EN 301 549 Criteria 9.2.4.2 (Web) 10.2.4.2 (Non-web document) 11.2.4.2 (Open Functionality Software) - Does not apply 11.2.4.2 (Closed Software) - Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Pages in Digital Portfolio Management have appropriate page titles.



Criteria	Conformance Level	Remarks and Explanations
2.4.3 Focus Order (Level A) Also applies to: EN 301 549 Criteria • 9.2.4.3 (Web) • 10.2.4.3 (Non-web document) • 11.2.4.3 (Open Functionality Software) • 11.2.4.3 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs)	Conformance Level Partially Supports	Components in Digital Portfolio Management receive focus in a meaningful order, with the following exceptions: • Elements in a table receive focus three times. • Elements that are not interactive receive keyboard focus. • The "Add to portfolio" button does not receive focus in a logical way while creating a new portfolio. • The "Add selected items" button is not in
Revised Section 508		the correct tab focus order.
501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)		The "Remove items" button is in illogical tab focus order.
		The button to activate a personal portfolio and portfolio info is in illogical order.



Criteria	Conformance Level	Remarks and Explanations
2.4.4 Link Purpose (In Context) (Level A) Also applies to: EN 301 549 Criteria • 9.2.4.4 (Web) • 10.2.4.4 (Non-web document) • 11.2.4.4 (Open Functionality Software) • 11.2.4.4 (Closed Software • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 • 501 (Web) (Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Partially Supports	The purpose of each link in Digital Portfolio Management can be determined from the link text alone or from the programmatic context of the link, with the following exceptions: • There are several links announced as "link 0". • Multiple "More options" buttons are present but the purpose is not clear. • The View details button name is not contextual to screen reader users.



Criteria	Conformance Level	Remarks and Explanations
2.5.1 Pointer Gestures (Level A 2.1 only) Also applies to: EN 301 549 Criteria • 9.2.5.1 (Web) • 10.2.5.1 (Non-web document) • 11.2.5.1 (Open Functionality Software) • 11.2.5.1 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Not Applicable	In Digital Portfolio Management, there is no functionality that uses multipoint or path-based gestures to operate.
2.5.2 Pointer Cancellation (Level A 2.1 only) Also applies to: EN 301 549 Criteria • 9.2.5.2 (Web) • 10.2.5.2 (Non-web document) • 11.2.5.2 (Open Functionality Software) • 11.2.5.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Supports	In Digital Portfolio Management, the down- event of the pointer is not used to execute any part of the function.



Criteria	Conformance Level	Remarks and Explanations
2.5.3 Label in Name (Level A 2.1 only) Also applies to: EN 301 549 Criteria • 9.2.5.3 (Web) • 10.2.5.3 (Non-web document) • 11.2.5.3.1 (Open Functionality Software) • 11.2.5.3.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs)	Supports	Visual labels of components within Digital Portfolio Management match the text associated with the programmatic names.
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
2.5.4 Motion Actuation (Level A 2.1 only) Also applies to: EN 301 549 Criteria • 9.2.5.4 (Web) • 10.2.5.4 (Non-web document) • 11.2.5.4 (Open Functionality Software) • 11.2.5.4 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Not Applicable	In Digital Portfolio Management, there is no functionality that can be operated by device motion or user motion.



Criteria	Conformance Level	Remarks and Explanations
3.1.1 Language of Page (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.1.1 (Web)		
10.3.1.1 (Non-web document)		
• 11.3.1.1.1 (Open Functionality Software)	Supports	The default language of each page in Digital Portfolio
• 11.3.1.1.2 (Closed Software)		Management is identified using the LANG attribute in
• 11.8.2 (Authoring Tool)		the HTML element.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		





Criteria	Conformance Level	Remarks and Explanations
3.2.2 On Input (Level A) Also applies to: EN 301 549 Criteria 9.3.2.2 (Web) 10.3.2.2 (Non-web document) 11.3.2.2 (Open Functionality Software) 11.3.2.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	In Digital Portfolio Management, changes in context do not occur automatically on user input, with the following exception: • Screen reader users are not notified of a change of context on many pages.



Criteria	Conformance Level	Remarks and Explanations
3.3.1 Error Identification (Level A) Also applies to: EN 301 549 Criteria 9.3.3.1 (Web) 10.3.3.1 (Non-web document) 11.3.3.1.1 (Open Functionality Software) 11.3.3.1.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	Where errors are automatically detected in Digital Portfolio Management, the error is identified and an error message is provided as text, with the following exception: In the "Edit status conditions" dialog, an error/suggestion message is not provided.



Criteria	Conformance Level	Remarks and Explanations
3.3.2 Labels or Instructions (Level A) Also applies to: EN 301 549 Criteria 9.3.3.2 (Web) 10.3.3.2 (Non-web document) 11.3.3.2 (Open Functionality Software) 11.3.3.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	A label is provided for each of Digital Portfolio Management's input fields, with the following exception: • Placeholder is used as an alternate to a visual label for the Search input field.



Criteria	Conformance Level	Remarks and Explanations
4.1.1 Parsing (Level A) Also applies to: EN 301 549 Criteria 9.4.1.1 (Web) 10.4.1.1 (Non-web document) 11.4.1.1.1 (Open Functionality Software) 11.4.1.1.2 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Digital Portfolio Management webpages use semantically correct markup for all interface elements and have complete start and end tags.

servicenow.

4.1.2 Name, Role, Value (Level A)

Also applies to:

EN 301 549 Criteria

- 9.4.1.2 (Web)
- 10.4.1.2 (Non-web document)
- 11.4.1.2.1 (Open Functionality Software)
- 11.4.1.2.2 (Closed Software) – Not required
- 11.8.2 (Authoring Tool)
- 12.1.2 (Product Docs)
- 12.2.4 (Support Docs)

Revised Section 508

- 501 (Web) (Software)
- 504.2 (Authoring Tool)
- 602.3 (Support Docs)

Does Not Support

User interface components in Digital Portfolio Management provide programmatic name, role, and/or state information, with the following exceptions:

- The currently selected value of the listbox is not reported by screen readers.
- Expand/collapse buttons on the info page are mislabeled.
- Many tables do not have correct and descriptive name label.
- Tree view menu items are all read as selected.
- Labels for the forward and back buttons do not reflect the user's position of the portfolio creation flow.
- Many interactive elements do not have a programmatically determined name.
- Screen readers
 announce the letter "i"
 for the info button and
 "Search button" for the
 "Refresh solution card
 results" button.
 (Continued)
- (Continued) Screen reader announces



Criteria	Conformance Level	Remarks and Explanations
		incorrect link name "Accessible label" for "Watch overview video".
		 Selected filter menu items are not described as selected.
		 Screen reader announces the "remove attribute" delete button as "search".
		 The appropriate label is not provided for the combobox and all the input text fields.
		 The link to open the digital portfolio management overview modal has the aria label "accessible label".
		 Screen readers announce the Info button as "Search button".
		 Incorrect role of button is announced for a number of links.



Table 2: Level AA Success Criteria

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA) Also applies to: EN 301 549 Criteria 9.1.2.4 (Web) 10.1.2.4 (Non-web document) 11.1.2.4 (Open Functionality Software) 11.1.2.4 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Not Applicable	Digital Portfolio Management does not contain live synchronized media.



Criteria	Conformance Level	Remarks and Explanations
1.2.5 Audio Description (Prerecorded) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.5 (Web)		
10.1.2.5 (Non-web document)		
11.1.2.5 (Open Functionality Software)	Not Applicable	Digital Portfolio Management does not contain prerecorded video
• 11.1.2.5 (Closed Software)	Noi Applicable	content that would require
• 11.8.2 (Authoring Tool)		audio description.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
 Criteria 1.3.4 Orientation (Level AA 2.1 only) Also applies to: EN 301 549 Criteria 9.1.3.4 (Web) 10.1.3.4 (Non-web document) 11.1.3.4 (Open Functionality Software) 	Supports	Digital Portfolio Management does not contain fixed orientation for
 11.1.3.4 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply 		page displays.



Criteria	Conformance Level	Remarks and Explanations
1.3.5 Identify Input Purpose (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.5 (Web)		D: :I D If I:
10.1.3.5 (Non-web document)		In Digital Portfolio Management, the purpose of each specifically
• 11.1.3.5.1 (Open Functionality Software)	Supports	identified input field collecting information about
• 11.1.3.5.2 (Closed Software)		the user can be programmatically determined.
• 11.8.2 (Authoring Tool)		determined.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
1.4.3 Contrast (Minimum) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.3 (Web)		Text in Digital Portfolio
10.1.4.3 (Non-web document)		Management meets minimum contrast
11.1.4.3 (Open Functionality Software)	Partially Supports	requirements, including the text color on hover and focus states, with the
• 11.1.4.3 (Closed Software)	Tamany soppons	following exception:
11.8.2 (Authoring Tool)		Selected interactive
• 12.1.2 (Product Docs)		elements in graphs do not meet the minimum
• 12.2.4 (Support Docs)		contrast for text.
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.4.4 Resize text (Level AA) Also applies to: EN 301 549 Criteria 9.1.4.4 (Web) 10.1.4.4 (Non-web document) 11.1.4.4.1 (Open Functionality Software) 11.1.4.4.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	Digital Portfolio Management supports standard zoom capabilities built into modern web browsers and operating systems. Content can be increased up to 200 percent without loss of content or functionality, with the following exception: • The Watch overview video is not visible on the page at 200% zoom.





Criteria	Conformance Level	Remarks and Explanations
1.4.10 Reflow (Level AA 2.1 only) Also applies to: EN 301 549 Criteria 9.1.4.10 (Web) 10.1.4.10 (Non-web document) 11.1.4.10 (Open Functionality Software) 11.1.4.10 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) Revised Section 508 – Does not apply	Does Not Support	Digital Portfolio Management content reflows at different screen widths without loss of information or functionality, and without requiring scrolling in two dimensions, with the following exceptions: • Functionality becomes unavailable on the home page after zooming in. • The "Enterprise technology" page loses content after zooming in.



Criteria	Conformance Level	Remarks and Explanations
 Criteria 1.4.11 Non-text Contrast (Level AA 2.1 only) Also applies to: EN 301 549 Criteria 9.1.4.11 (Web) 10.1.4.11 (Non-web document) 11.1.4.11 (Open Functionality Software) 11.1.4.11 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 	Supports	Components in Digital Portfolio Management meet minimum contrast requirements, including the text color on hover and focus states.
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
1.4.12 Text Spacing (Level AA 2.1 only) Also applies to: EN 301 549 Criteria 9.1.4.12 (Web) 10.1.4.12 (Non-web document) 11.1.4.12 (Open Functionality Software) 11.1.4.12 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Partially Supports	Digital Portfolio Management allows text style adjustments to meet the minimum thresholds for text spacing, with the following exception: • Text becomes lost on the "Enterprise technology" page.



Criteria	Conformance Level	Remarks and Explanations
1.4.13 Content on Hover or Focus (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.13 (Web)		
10.1.4.13 (Non-web document)		Digital Portfolio
11.1.4.13 (Open Functionality Software)	Supports	Management allows hover content to be manually
• 11.1.4.13 (Closed Software)		dismissed.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		





Criteria	Conformance Level	Remarks and Explanations
2.4.6 Headings and Labels (Level AA) Also applies to: EN 301 549 Criteria 9.2.4.6 (Web) 10.2.4.6 (Non-web document) 11.2.4.6 (Open Functionality Software) 11.2.4.6 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software)	Partially Supports	Digital Portfolio Management uses meaningful semantic headings to label content blocks. Form input labels are associated with their inputs and provide a useful label to those inputs, with the following exceptions: Many interactive elements do not have a correct and descriptive name label. Column sorting components are labeled "Column name".
504.2 (Authoring Tool)602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
2.4.7 Focus Visible (Level AA) Also applies to: EN 301 549 Criteria 9.2.4.7 (Web) 10.2.4.7 (Non-web document) 11.2.4.7 (Open Functionality Software) 11.2.4.7 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	Focusable elements in Digital Portfolio Management have a visible keyboard focus indicator, with the following exception: • Keyboard tab focus caret line is slightly overlapping on all link text.



Criteria	Conformance Level	Remarks and Explanations
3.1.2 Language of Parts (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.1.2 (Web)		
10.3.1.2 (Non-web document)		
11.3.1.2 (Open Functionality Software) – Does not apply	Supports	Within Digital Portfolio Management default webpages, the language of
 11.3.1.2 (Closed Software) Does not apply 	Supports	each portion of the page is programmatically
• 11.8.2 (Authoring Tool)		determinable.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.2.3 Consistent Navigation (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.3 (Web)		
10.3.2.3 (Non-web document) – Does not apply	Supports	
11.3.2.3 (Open Functionality Software) – Does not apply		Digital Portfolio Management provides consistent and repeatable
11.3.2.3 (Closed Software)Does not apply		
11.8.2 (Authoring Tool)		navigation.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software) – Does not apply to non- web software		
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non- web docs		



Criteria	Conformance Level	Remarks and Explanations
3.2.4 Consistent Identification (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.4 (Web)		
10.3.2.4 (Non-web document) – Does not apply	Supports	
11.3.2.4 (Open Functionality Software) – Does not apply		Components that have the
11.3.2.4 (Closed Software)Does not apply		same functionality within Digital Portfolio
11.8.2 (Authoring Tool)		Management are identified consistently.
• 12.1.2 (Product Docs)		,
• 12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software) – Does not apply to non- web software		
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non- web docs		



Criteria	Conformance Level	Remarks and Explanations
3.3.3 Error Suggestion (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.3 (Web)		
10.3.3.3 (Non-web document)		When an error is
• 11.3.3.3 (Open Functionality Software)	Supports	automatically detected within a native data entry form in Digital Portfolio
• 11.3.3.3 (Closed Software)	3000013	Management, the resulting
• 11.8.2 (Authoring Tool)		error message provides
• 12.1.2 (Product Docs)		suggestions for correction.
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.4 (Web)		
10.3.3.4 (Non-web document)		No forms within Digital Portfolio Management submit actions that cause
11.3.3.4 (Open Functionality Software)	Supports	legal commitments or financial transactions to
• 11.3.3.4 (Closed Software)		occur, nor do any forms submit actions that modify or
11.8.2 (Authoring Tool)		delete user-controllable
• 12.1.2 (Product Docs)		data in the data storage
• 12.2.4 (Support Docs)		system.
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
4.1.3 Status Messages (Level AA 2.1 only) Also applies to: EN 301 549 Criteria • 9.4.1.3 (Web) • 10.4.1.3 (Non-web document) • 11.4.1.3 (Open Functionality Software) • 11.4.1.3 (Closed Software) - Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Partially Supports	In Digital Portfolio Management, status messages can be programmatically determined through roles or properties so that they can be presented to the user by assistive technologies without receiving focus, with the following exceptions: No status message is provided by the screen reader when a user deletes or adds any attribute. There is no status message when removing items. There is no status message after editing a portfolio. There is no status message when activating the "Click to send invite to selected users" button in the Share modal.

Table 3: Level AAA Success Criteria

Notes: Not Evaluated

Revised Section 508 Report



Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Does Not Support	Digital Portfolio Management is not fully functional to screen reading technology.
302.2 With Limited Vision	Partially Supports	With some exceptions noted above, Digital Portfolio Management supports text and screen enlargement.
302.3 Without Perception of Color	Partially Supports	There are a few instances in Digital Portfolio Management where color is being used to convey information.
302.4 Without Hearing	Supports	There is nothing within Digital Portfolio Management that explicitly requires hearing.
302.5 With Limited Hearing	Supports	There is nothing within Digital Portfolio Management that explicitly requires hearing.
302.6 Without Speech	Supports	There is nothing within Digital Portfolio Management that explicitly requires speech.
302.7 With Limited Manipulation	Partially Supports	There is some functionality within Digital Portfolio Management that cannot be manipulated via the keyboard.
302.8 With Limited Reach and Strength	Partially Supports	There is some functionality within Digital Portfolio Management that cannot be manipulated via the keyboard.



Criteria	Conformance Level	Remarks and Explanations
302.9 With Limited Language, Cognitive, and Learning Abilities	Does Not Support	Certain terms and descriptions of features necessary for the use of Digital Portfolio Management do not use standard terms, which may not be understandable by users with limited language, cognitive, or learning abilities.

Chapter 4: <u>Hardware</u>

Notes: Not Applicable

Chapter 5: Software

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
502 Interoperability with Assistive Technology	Heading cell – no response required	Does not apply to a web-only application.
503 Applications	Heading cell – no response required	Does not apply to a web-only application.
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter "not applicable")	Not Applicable	See information in <u>WCAG 2.x</u> section.



Criteria	Conformance Level	Remarks and Explanations
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not Applicable	Digital Portfolio Management is not an authoring tool.
504.2.2 PDF Export	Not Applicable	Digital Portfolio Management is not an authoring tool.
504.3 Prompts	Not Applicable	Digital Portfolio Management is not an authoring tool.
504.4 Templates	Not Applicable	Digital Portfolio Management is not an authoring tool.

Chapter 6: Support Documentation and Services

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required
402.2 Accordibility and	Not Applicable	This report covers accessibility conformance for Digital Portfolio Management and does not address Support Documentation or Support Services.
602.2 Accessibility and Compatibility Features		For Product Documentation accessibility conformance, see the Product Documentation site ACR on the Accessibility Conformance Reports page of the Product Documentation site.



Criteria	Conformance Level	Remarks and Explanations
602.3 Electronic Support Documentation	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
602.4 Alternate Formats for Non-Electronic Support Documentation	Not Applicable	This report covers accessibility conformance for Digital Portfolio Management only and does not address Support Documentation or Support Services.
603 Support Services	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Not Applicable	This report covers accessibility conformance for Digital Portfolio Management only and does not address Support Documentation or Support Services.
603.3 Accommodation of Communication Needs	Not Applicable	This report covers accessibility conformance for Digital Portfolio Management only and does not address Support Documentation or Support Services.

EN 301 549 Report



Notes:

Chapter 4: Functional Performance Statements (FPS)

Criteria	Conformance Level	Remarks and Explanations
4.2.1 Usage without vision	Does Not Support	Digital Portfolio Management is not fully functional to screen reading technology.
4.2.2 Usage with limited vision	Does Not Support	Digital Portfolio Management does not fully support text and screen enlargement.
4.2.3 Usage without perception of color	Partially Supports	There are a few instances in Digital Portfolio Management where color is being used to convey information.
4.2.4 Usage without hearing	Supports	There is nothing within Digital Portfolio Management that explicitly requires hearing.
4.2.5 Usage with limited hearing	Supports	There is nothing within Digital Portfolio Management that explicitly requires hearing.
4.2.6 Usage with no or limited vocal capability	Supports	There is nothing within Digital Portfolio Management that explicitly requires speech.
4.2.7 Usage with limited manipulation or strength	Does Not Support	There is some functionality within Digital Portfolio Management that cannot be manipulated via the keyboard.
4.2.8 Usage with limited reach	Partially Supports	There is some functionality within Digital Portfolio Management that cannot be manipulated via the keyboard.



Criteria	Conformance Level	Remarks and Explanations
4.2.9 Minimize photosensitive seizure triggers	Supports	There is nothing within Digital Portfolio Management that would act as a photosensitive seizure trigger.
4.2.10 Usage with limited cognition, language, or learning	Does Not Support	Certain terms and descriptions of features necessary for the use of Digital Portfolio Management do not use standard terms, which may not be understandable by users with limited language, cognitive, or learning abilities.
4.2.11 Privacy	Supports	Digital Portfolio Management has systems in place to protect the privacy of individual users.

Chapter 5: Generic Requirements

Notes: Not Applicable – There is no closed functionality in Digital Portfolio Management.

Chapter 6: ICT with Two-Way Voice Communication

Notes: Not Applicable

Chapter 7: ICT with Video Capabilities

Notes: Not Applicable

Chapter 8: Hardware

Notes: Not Applicable

Chapter 9: Web (See WCAG 2.x section)



Chapter 10: Non-Web Software

Notes: Not Applicable

Chapter 11: <u>Software</u>

Criteria	Conformance Level	Remarks and Explanations
11.0 General (informative)	Heading cell – no response required	Heading cell – no response required
11.1.1.1 through 11.4.1.3	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
11.5 Interoperability with assistive technology	Heading cell – no response required	Heading cell – no response required
11.5.1 Closed functionality	Heading cell – no response required	Heading cell – no response required
11.5.2 Accessibility services	Heading cell – no response required	Heading cell – no response required
11.5.2.1 Platform accessibility service support for software that provides a user interface	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17.
11.5.2.2 Platform accessibility service support for assistive technologies	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17.
11.5.2.3 Use of accessibility services	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.4 Assistive technology	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.



Criteria	Conformance Level	Remarks and Explanations
11.5.2.5 Object information	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.6 Row, column, and headers	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.7 Values	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.8 Label relationships	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.9 Parent-child relationships	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.10 Text	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.11 List of available actions	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.12 Execution of available actions	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.13 Tracking of focus and selection attributes	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.14 Modification of focus and selection attributes	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.



Criteria	Conformance Level	Remarks and Explanations
11.5.2.15 Change notification	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.16 Modifications of states and properties	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.5.2.17 Modifications of values and text	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.6 Documented accessibility usage	Heading cell – no response required	Heading cell – no response required
11.6.1 User control of accessibility features	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.6.2 No disruption of accessibility features	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.7 User preferences	Not Applicable	Digital Portfolio Management is a web-based application that relies on user-agent functionality.
11.8 Authoring tools	Heading cell – no response required	Heading cell – no response required
11.8.1 Content technology	Heading cell – no response required	Heading cell – no response required
11.8.2 Accessible content creation	Not Applicable	See information in <u>WCAG 2.x</u> section.
11.8.3 Preservation of accessibility information in transformations	Not Applicable	Digital Portfolio Management is not an authoring tool.



Criteria	Conformance Level	Remarks and Explanations
11.8.4 Repair assistance	Not Applicable	Digital Portfolio Management is not an authoring tool.
11.8.5 Templates	Not Applicable	Digital Portfolio Management is not an authoring tool.



Chapter 12: <u>Documentation and Support Services</u>

Criteria	Conformance Level	Remarks and Explanations
12.1 Product documentation	Heading cell – no response required	Heading cell – no response required
12.1.1 Accessibility and compatibility features	Not Applicable	This report covers accessibility conformance for Digital Portfolio Management only and does not address Documentation or Support Services.
		For Product Documentation accessibility conformance, see the Product Documentation site ACR on the Accessibility <u>Conformance Reports</u> page of the Product Documentation site.
12.1.2 Accessible documentation	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
12.2 Support Services	Heading cell – no response required	Heading cell – no response required
12.2.2 Information on accessibility and compatibility features	Not Applicable	This report covers accessibility conformance for Digital Portfolio Management only and does not address Documentation or Support Services.
12.2.3 Effective communication	Not Applicable	This report covers accessibility conformance for Digital Portfolio Management only and does not address Documentation or Support Services.
12.2.4 Accessible documentation	See WCAG 2.x section	See information in WCAG 2.x section.



Chapter 13: <u>ICT Providing Relay or Emergency Service</u> <u>Access</u>

Notes: Not Applicable



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