HR Service Delivery Agent Workspace Accessibility Conformance Report

International Edition

Based on VPAT® Version 2.4

Report Details

Field	Description
Name of Product	ServiceNow® HR Service Delivery Agent Workspace
Version	Washington DC
Report Date	March 7, 2024
Product Description	Enhance employee experience with seamless digital workflows through ServiceNow® Employee Service Management.
Contact Information	accessibility@servicenow.com
Notes	This product is a web-only application. The information contained in this report only applies to this release of this application.
	Accessibility conformance details for other ServiceNow products are covered in separate reports. See Accessibility Conformance Reports on the Product Documentation site.
	Any customization of this application or the Now Platform may have an impact on the specifics in this report.



Evaluation Methods Used

- This application was evaluated using the most recent versions of multiple browsers (Chrome, Safari, and Edge Chromium).
- Assistive technologies used in this evaluation included NVDA, JAWS, and VoiceOver, as well as exclusive use of the keyboard to navigate and operate the product content and functionality.
- The evaluation process used a combination of independent 3rd party assessments and automated checks, as well as human testing/evaluation of specific workflows.
- This Accessibility Conformance Report is based on known conformance issues related to HR Service Delivery Agent Workspace. Other potential accessibility and usability issues may exist but are unknown at this time.

Applicable Standards/Guidelines

This report covers the degree of conformance to the following accessibility standards/guidelines:

Standard/Guideline	Included in Report
Web Content Accessibility Guidelines 2.0	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Web Content Accessibility Guidelines 2.1	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Revised Section 508 standards published January 18, 2017, and corrected January 22, 2018	(Yes)
EN 301 549 Accessibility requirements suitable for public procurement of ICT products and services in Europe, - V3.1.1 (2019-11)	(Yes)



Terms

The terms used in the Conformance Level information are defined as follows:

- Supports: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Partially Supports: Some functionality of the product does not meet the criterion.
- Does Not Support: The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion.
 This can be used only in WCAG 2.0 Level AAA.

WCAG 2.x Report

Tables 1 and 2 also document conformance with:

- EN 301 549: Chapter 9 Web, Sections 10.1-10.4 of Chapter 10 Non-Web documents, and Sections 11.1-11.4 and 11.8.2 of Chapter 11 Non-Web Software (open and closed functionality), and Sections 12.1.2 and 12.2.4 of Chapter 12 Documentation
- Revised Section 508: Chapter 5 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 – 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.x Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.0 Conformance Requirements.



Table 1: Level A Success Criteria

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.1.1 (Web)		
10.1.1.1 (Non-web document)		
• 11.1.1.1 (Open Functionality Software)		HR Service Delivery Agent Workspace provides
11.1.1.1.2 (Closed Functionality Software)	Supports	sufficient text alternatives for any instances of non-text
• 11.8.2 (Authoring Tool)		content.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.2.1 Audio-only and Video- only (Prerecorded) (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.1 (Web)		
10.1.2.1 (Non-web document)		
• 11.1.2.1.1 (Open Functionality Software)		HR Service Delivery Agent Workspace does not contain
• 11.1.2.1.2.1 and 11.1.2.1.2.2 (Closed Software)	Not Applicable	prerecorded audio-only or video-only media.
• 11.8.2 (Authoring Tool)		·
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
 Criteria 1.2.2 Captions (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria 9.1.2.2 (Web) 10.1.2.2 (Non-web document) 11.1.2.2 (Open Functionality Software) 	Conformance Level	HR Service Delivery Agent
• 11.1.2.2 (Closed Software)	Not Applicable	Workspace does not contain prerecorded synchronized media.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.3 (Web)		
10.1.2.3 (Non-web document)		HR Service Delivery Agent
11.1.2.3.1 (Open Functionality Software)	Not Applicable	Workspace does not contain prerecorded video content
• 11.1.2.3.2 (Closed Software)	Noi Applicable	that would require audio description or a media alternative.
• 11.8.2 (Authoring Tool)		allemative.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.3.1 Info and Relationships (Level A)		
Also applies to:		Visual structure and
EN 301 549 Criteria		relationship information for
• 9.1.3.1 (Web)		HR Service Delivery Agent
10.1.3.1 (Non-web document)		Workspace are provided through object information or are available in text, with
11.1.3.1.1 (Open Functionality Software)		the following exceptions: • Subheadings are not
• 11.1.3.1.2 (Closed Software)	Partially Supports	read to screen reader users.
11.8.2 (Authoring Tool)		Strikethrough text is not
• 12.1.2 (Product Docs)		identified as such.
• 12.2.4 (Support Docs)		Timeline location information is not
Revised Section 508		present in the object
• 501 (Web)(Software)		label.
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.3.2 Meaningful Sequence (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.2 (Web)		
10.1.3.2 (Non-web document)		
• 11.1.3.2.1 (Open Functionality Software)		Content in HR Service Delivery Agent Workspace is
• 11.1.3.2.2 (Closed Software)	Supports	presented in a meaningful sequence.
• 11.8.2 (Authoring Tool)		·
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
1.3.3 Sensory Characteristics (Level A) Also applies to: EN 301 549 Criteria 9.1.3.3 (Web) 10.1.3.3 (Non-web document) 11.1.3.3 (Open Functionality Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	Instructions in HR Service Delivery Agent Workspace do not rely solely on sensory characteristics, with the following exception: • The shape of an asterisk is used solely to indicate a required field.





Criteria	Conformance Level	Remarks and Explanations
 1.4.2 Audio Control (Level A) Also applies to: EN 301 549 Criteria 9.1.4.2 (Web) 10.1.4.2 (Non-web document) 11.1.4.2 (Open Functionality Software) 11.1.4.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) Revised Section 508 	Supports	HR Service Delivery Agent Workspace does not contain audio that plays automatically.
 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		



Criteria	Conformance Level	Remarks and Explanations
2.1.1 Keyboard (Level A) Also applies to: EN 301 549 Criteria 9.2.1.1 (Web) 10.2.1.1 (Non-web document) 11.2.1.1.1 (Open Functionality Software) 11.2.1.1.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	HR Service Delivery Agent Workspace functionality can be accessed and operated using a keyboard, with the following exceptions: • Dragon users can't activate comment flag buttons on record pages. • Dragon users can't activate text fields or dropdowns.



Criteria	Conformance Level	Remarks and Explanations
2.1.2 No Keyboard Trap (Level A) Also applies to: EN 301 549 Criteria 9.2.1.2 (Web) 10.2.1.2 (Non-web document) 11.2.1.2 (Open Functionality Software) 11.2.1.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	HR Service Delivery Agent Workspace does not include keyboard traps, with the following exception: • Focus becomes trapped on sections of the Created HR Case page.



Criteria	Conformance Level	Remarks and Explanations
2.1.4 Character Key Shortcuts (Level A 2.1 only) Also applies to: EN 301 549 Criteria • 9.2.1.4 (Web) • 10.2.1.4 (Non-web document) • 11.2.1.4.1 (Open Functionality Software) • 11.2.1.4.2 (Closed	Supports	HR Service Delivery Agent Workspace does not use any single-key shortcuts, other than those restricted to a focused component.
Software) • 11.8.2 (Authoring Tool)		посоѕеа сотпропетт.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
2.2.1 Timing Adjustable (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.2.1 (Web)		
10.2.2.1 (Non-web document)		
• 11.2.2.1 (Open Functionality Software)	Supports	HR Service Delivery Agent Workspace allows users to
• 11.2.2.1 (Closed Software)	3000013	extend the session timeout
• 11.8.2 (Authoring Tool)		as required.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
 Criteria 2.2.2 Pause, Stop, Hide (Level A) Also applies to: EN 301 549 Criteria 9.2.2.2 (Web) 10.2.2.2 (Non-web document) 11.2.2.2 (Open Functionality Software) 11.2.2.2 (Closed Software) 	Conformance Level Not Applicable	HR Service Delivery Agent Workspace does not include elements that move, blink,
 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		scroll, or auto-update.



Criteria	Conformance Level	Remarks and Explanations
2.3.1 Three Flashes or Below Threshold (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.3.1 (Web)		
10.2.3.1 (Non-web document)		
11.2.3.1 (Open Functionality Software)	Not Applicable	HR Service Delivery Agent Workspace does not contain
• 11.2.3.1 (Closed Software)	Not Applicable	any flashing or strobing content.
11.8.2 (Authoring Tool)		Comem.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
 2.4.1 Bypass Blocks (Level A) Also applies to: EN 301 549 Criteria 9.2.4.1 (Web) 10.2.4.1 (Non-web document) – Does not apply 11.2.4.1 (Open Functionality Software) – Does not apply 11.2.4.1 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Pages in HR Service Delivery Agent Workspace use HTML5 landmark regions, which will allow screen readers to meet this requirement.



Criteria	Conformance Level	Remarks and Explanations
2.4.2 Page Titled (Level A) Also applies to: EN 301 549 Criteria 9.2.4.2 (Web) 10.2.4.2 (Non-web document) 11.2.4.2 (Open Functionality Software) - Does not apply 11.2.4.2 (Closed Software) - Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Pages in HR Service Delivery Agent Workspace have appropriate page titles.



Criteria	Conformance Level	Remarks and Explanations
 2.4.3 Focus Order (Level A) Also applies to: EN 301 549 Criteria 9.2.4.3 (Web) 10.2.4.3 (Non-web document) 11.2.4.3 (Open 	Conformance Level	Components in HR Service Delivery Agent Workspace receive focus in a meaningful order, with the following exceptions: • Focus does not move in a sequential order in the carousel. • Dimmed interactive elements receive keyboard focus.
Functionality Software)11.2.4.3 (Closed Software)11.8.2 (Authoring Tool)	Partially Supports	Pie chart segments are inaccessible via VoiceOver.
12.1.2 (Product Docs)12.2.4 (Support Docs)		Focus does not land on the first object of the record page.
 Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		 Activating a tab in the Sign Document dialog will often renavigate focus unexpectedly. Focus does not start at the beginning of the edit list dialog.



Criteria	Conformance Level	Remarks and Explanations
2.4.4 Link Purpose (In Context) (Level A) Also applies to: EN 301 549 Criteria 9.2.4.4 (Web) 10.2.4.4 (Non-web document) 11.2.4.4 (Open Functionality Software) 11.2.4.4 (Closed Software 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	The purpose of each link in HR Service Delivery Agent Workspace can be determined from the link text alone or from the programmatic context of the link, with the following exception: • The "select cancel" component activates all cancel buttons on the page.



Criteria	Conformance Level	Remarks and Explanations
2.5.1 Pointer Gestures (Level A 2.1 only) Also applies to: EN 301 549 Criteria • 9.2.5.1 (Web) • 10.2.5.1 (Non-web document) • 11.2.5.1 (Open Functionality Software) • 11.2.5.1 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Not Applicable	In HR Service Delivery Agent Workspace, there is no functionality that uses multipoint or path-based gestures to operate.
2.5.2 Pointer Cancellation (Level A 2.1 only) Also applies to: EN 301 549 Criteria • 9.2.5.2 (Web) • 10.2.5.2 (Non-web document) • 11.2.5.2 (Open Functionality Software) • 11.2.5.2 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Supports	In HR Service Delivery Agent Workspace, the down-event of the pointer is not used to execute any part of the function.



Criteria	Conformance Level	Remarks and Explanations
2.5.3 Label in Name (Level A 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.5.3 (Web)		
10.2.5.3 (Non-web document)		Visual labels of components
• 11.2.5.3.1 (Open Functionality Software)	Supports	within HR Service Delivery Agent Workspace match the text associated with the
• 11.2.5.3.2 (Closed Software)		programmatic names.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
2.5.4 Motion Actuation (Level A 2.1 only) Also applies to: EN 301 549 Criteria • 9.2.5.4 (Web) • 10.2.5.4 (Non-web document) • 11.2.5.4 (Open Functionality Software)	Not Applicable	In HR Service Delivery Agent Workspace, there is no functionality that can be operated by device motion or user motion.
 11.2.5.4 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply 		or user monori.



Criteria	Conformance Level	Remarks and Explanations
3.1.1 Language of Page (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.1.1 (Web)		
10.3.1.1 (Non-web document)		
• 11.3.1.1.1 (Open Functionality Software)		The default language of each page in HR Service Delivery Agent Workspace is
• 11.3.1.1.2 (Closed Software)	Supports	identified using the LANG attribute in the HTML
• 11.8.2 (Authoring Tool)		element.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.2.1 On Focus (Level A) Also applies to: EN 301 549 Criteria 9.3.2.1 (Web) 10.3.2.1 (Non-web document) 11.3.2.1 (Open Functionality Software) 11.3.2.1 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Components in HR Service Delivery Agent Workspace do not initiate a change of context when in focus.



Criteria	Conformance Level	Remarks and Explanations
3.2.2 On Input (Level A) Also applies to: EN 301 549 Criteria 9.3.2.2 (Web) 10.3.2.2 (Non-web document) 11.3.2.2 (Open Functionality Software) 11.3.2.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool)	Supports	In HR Service Delivery Agent Workspace, changes in context do not occur automatically on user input.



Criteria	Conformance Level	Remarks and Explanations
3.3.1 Error Identification (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.1 (Web)		
10.3.3.1 (Non-web document)		
• 11.3.3.1.1 (Open Functionality Software)		Where errors are automatically detected in HR Service Delivery Agent
• 11.3.3.1.2 (Closed Software)	Supports	Workspace, the error is identified and an error
• 11.8.2 (Authoring Tool)		message is provided as text.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.3.2 Labels or Instructions (Level A) Also applies to: EN 301 549 Criteria 9.3.3.2 (Web) 10.3.3.2 (Non-web document) 11.3.3.2 (Open Functionality Software) 11.3.3.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	A label is provided for each of HR Service Delivery Agent Workspace's input fields, with the following exception: • The field for "Search by name or case number" has placeholder text as the only visible label.



Criteria	Conformance Level	Remarks and Explanations
4.1.1 Parsing (Level A) Also applies to: EN 301 549 Criteria 9.4.1.1 (Web) 10.4.1.1 (Non-web document) 11.4.1.1.1 (Open Functionality Software) 11.4.1.1.2 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	HR Service Delivery Agent Workspace webpages use semantically correct markup for all interface elements and have complete start and end tags.



Criteria	Conformance Level	Remarks and Explanations
4.1.2 Name, Role, Value (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.4.1.2 (Web)		
10.4.1.2 (Non-web document)		
• 11.4.1.2.1 (Open Functionality Software)		User interface components in HR Service Delivery Agent
11.4.1.2.2 (Closed Software) – Not required	Supports	Workspace provide programmatic name, role, and/or state information.
• 11.8.2 (Authoring Tool)		ana/or state information.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Table 2: Level AA Success Criteria

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA) Also applies to: EN 301 549 Criteria 9.1.2.4 (Web) 10.1.2.4 (Non-web document) 11.1.2.4 (Open Functionality Software) 11.1.2.4 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Not Applicable	HR Service Delivery Agent Workspace does not contain live synchronized media.



Criteria	Conformance Level	Remarks and Explanations
1.2.5 Audio Description (Prerecorded) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.5 (Web)		
10.1.2.5 (Non-web document)		
• 11.1.2.5 (Open Functionality Software)	Not App Popula	HR Service Delivery Agent Workspace does not contair prerecorded video content
• 11.1.2.5 (Closed Software)	Not Applicable	that would require audio
• 11.8.2 (Authoring Tool)		description.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
 Criteria 1.3.4 Orientation (Level AA 2.1 only) Also applies to: EN 301 549 Criteria 9.1.3.4 (Web) 10.1.3.4 (Non-web document) 11.1.3.4 (Open Functionality Software) 	Supports	HR Service Delivery Agent Workspace does not contain fixed orientation for page
 11.1.3.4 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply 		displays.



Criteria	Conformance Level	Remarks and Explanations
1.3.5 Identify Input Purpose (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.5 (Web)		
10.1.3.5 (Non-web document)		In HR Service Delivery Agent Workspace, the purpose of
• 11.1.3.5.1 (Open Functionality Software)	Supports	each specifically identified input field collecting information about the user
• 11.1.3.5.2 (Closed Software)		can be programmatically determined.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
1.4.3 Contrast (Minimum) (Level AA) Also applies to: EN 301 549 Criteria 9.1.4.3 (Web) 10.1.4.3 (Non-web	Conformance Level	Remarks and Explanations
document) 11.1.4.3 (Open Functionality Software) 11.1.4.3 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs)	Supports	Text in HR Service Delivery Agent Workspace meets minimum contrast requirements, including the text color on hover and focus states.
 Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		



Criteria	Conformance Level	Remarks and Explanations
1.4.4 Resize text (Level AA) Also applies to: EN 301 549 Criteria 9.1.4.4 (Web) 10.1.4.4 (Non-web document) 11.1.4.4.1 (Open Functionality Software) 11.1.4.4.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Partially Supports	HR Service Delivery Agent Workspace supports standard zoom capabilities built into modern web browsers and operating systems. Content can be increased up to 200 percent without loss of content or functionality, with the following exception: • Text resize of 200% zoom has loss of content on the landing page.



Criteria	Conformance Level	Remarks and Explanations
1.4.5 Images of Text (Level AA) Also applies to: EN 301 549 Criteria 9.1.4.5 (Web) 10.1.4.5 (Non-web document) 11.1.4.5.1 (Open Functionality Software) 11.1.4.5.2 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool)	Supports	HR Service Delivery Agent Workspace uses text instead of images of text.



Criteria	Conformance Level	Remarks and Explanations
1.4.10 Reflow (Level AA 2.1 only) Also applies to: EN 301 549 Criteria 9.1.4.10 (Web) 10.1.4.10 (Non-web document) 11.1.4.10 (Open Functionality Software) 11.1.4.10 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) Revised Section 508 – Does not apply	Does Not Support	Content in HR Service Delivery Agent Workspace cannot be presented without loss of information or functionality and without requiring scrolling in two dimensions, for a width equivalent to 320 CSS pixels or a height equivalent to 256 CSS pixels.



Criteria	Conformance Level	Remarks and Explanations
1.4.11 Non-text Contrast (Level AA 2.1 only) Also applies to: EN 301 549 Criteria 9.1.4.11 (Web) 10.1.4.11 (Non-web document) 11.1.4.11 (Open Functionality Software) 11.1.4.11 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Supports	Components in HR Service Delivery Agent Workspace meet minimum contrast requirements, including the text color on hover and focus states.



Criteria	Conformance Level	Remarks and Explanations
1.4.12 Text Spacing (Level AA 2.1 only) Also applies to: EN 301 549 Criteria 9.1.4.12 (Web) 10.1.4.12 (Non-web document) 11.1.4.12 (Open Functionality Software) 11.1.4.12 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Partially Supports	HR Service Delivery Agent Workspace allows text style adjustments to meet the minimum thresholds for text spacing, with the following exception: Not all expected text objects react to text spacing alterations.



Criteria	Conformance Level	Remarks and Explanations
1.4.13 Content on Hover or Focus (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.13 (Web)		
10.1.4.13 (Non-web document)	Supports	HR Service Delivery Agent
11.1.4.13 (Open Functionality Software)		Workspace allows hover content to be manually
• 11.1.4.13 (Closed Software)		dismissed.
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		





Criteria	Conformance Level	Remarks and Explanations
2.4.6 Headings and Labels (Level AA) Also applies to: EN 301 549 Criteria • 9.2.4.6 (Web) • 10.2.4.6 (Non-web document) • 11.2.4.6 (Open Functionality Software) • 11.2.4.6 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Revised Section 508 • 501 (Web) (Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Partially Supports	HR Service Delivery Agent Workspace uses meaningful semantic headings to label content blocks. Form input labels are associated with their inputs and provide a useful label to those inputs, with the following exceptions: The "next" buttons on the home page don't have unique names. The More actions menu buttons on record forms don't have unique names Multiple elements name HR Service within the HR Case Creation flow.



Criteria	Conformance Level	Remarks and Explanations
2.4.7 Focus Visible (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.4.7 (Web)		
10.2.4.7 (Non-web document)		
• 11.2.4.7 (Open Functionality Software)		Focusable elements in HR Service Delivery Agent Workspace have a visible
• 11.2.4.7 (Closed Software)	Supports	
• 11.8.2 (Authoring Tool)		keyboard focus indicator.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.1.2 Language of Parts (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.1.2 (Web)		
10.3.1.2 (Non-web document)		
11.3.1.2 (Open Functionality Software) – Does not apply		Within HR Service Delivery Agent Workspace default webpages, the language of
 11.3.1.2 (Closed Software) Does not apply 	Supports	each portion of the page is programmatically
• 11.8.2 (Authoring Tool)		determinable.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.2.3 Consistent Navigation (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.3 (Web)		
10.3.2.3 (Non-web document) – Does not apply		
11.3.2.3 (Open Functionality Software) – Does not apply	Supports	HR Service Delivery Agent Workspace provides consistent and repeatable
11.3.2.3 (Closed Software)Does not apply		
• 11.8.2 (Authoring Tool)		navigation.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software) – Does not apply to non- web software		
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non- web docs		



Criteria	Conformance Level	Remarks and Explanations
3.2.4 Consistent Identification (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.4 (Web)		
10.3.2.4 (Non-web document) – Does not apply		
11.3.2.4 (Open Functionality Software) – Does not apply	Supports	Components that have the same functionality within HR Service Delivery Agent
11.3.2.4 (Closed Software)Does not apply		
11.8.2 (Authoring Tool)		Workspace are identified consistently.
• 12.1.2 (Product Docs)		,
• 12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software) – Does not apply to non- web software		
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non- web docs		



Criteria	Conformance Level	Remarks and Explanations
3.3.3 Error Suggestion (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.3 (Web)		
10.3.3.3 (Non-web document)		When an error is automatically detected
11.3.3.3 (Open Functionality Software)	Supports	within a native data entry form in HR Service Delivery
• 11.3.3.3 (Closed Software)	3000013	Agent Workspace, the resulting error message
• 11.8.2 (Authoring Tool)		provides suggestions for
• 12.1.2 (Product Docs)		correction.
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.4 (Web)		
10.3.3.4 (Non-web document)		No forms within HR Service Delivery Agent Workspace submit actions that cause
11.3.3.4 (Open Functionality Software)	Commonto	legal commitments or financial transactions to
• 11.3.3.4 (Closed Software)	Supports	occur, nor do any forms
11.8.2 (Authoring Tool)		submit actions that modify or delete user-controllable
• 12.1.2 (Product Docs)		data in the data storage
• 12.2.4 (Support Docs)		system.
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
4.1.3 Status Messages (Level AA 2.1 only) Also applies to: EN 301 549 Criteria • 9.4.1.3 (Web) • 10.4.1.3 (Non-web document) • 11.4.1.3 (Open Functionality Software) • 11.4.1.3 (Closed Software) • 10.4.1.3 (Closed Software) • 11.4.1.3 (Closed Software) • 10.4.1.3 (Closed Software) • 10.4.1.3 (Closed Software) • 10.4.1.3 (Closed Software) • 10.4.1.3 (Product Docs) • 12.1.2 (Product Docs) Revised Section 508 – Does not apply	Supports	In HR Service Delivery Agent Workspace, status messages can be programmatically determined through roles or properties so that they can be presented to the user by assistive technologies without receiving focus.

Table 3: Level AAA Success Criteria

Notes: Not Evaluated

Revised Section 508 Report



Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Partially Supports	With some exceptions noted above, HR Service Delivery Agent Workspace is functional to screen reading technology.
302.2 With Limited Vision	Partially Supports	With some exceptions noted above, HR Service Delivery Agent Workspace supports text and screen enlargement.
302.3 Without Perception of Color	Supports	There is nothing within HR Service Delivery Agent Workspace where color alone is being used to convey information.
302.4 Without Hearing	Supports	There is nothing within HR Service Delivery Agent Workspace that explicitly requires hearing.
302.5 With Limited Hearing	Supports	There is nothing within HR Service Delivery Agent Workspace that explicitly requires hearing.
302.6 Without Speech	Supports	There is nothing within HR Service Delivery Agent Workspace that explicitly requires speech.
302.7 With Limited Manipulation	Partially Supports	There is some functionality within HR Service Delivery Agent Workspace that cannot be manipulated via the keyboard.
302.8 With Limited Reach and Strength	Partially Supports	There is some functionality within HR Service Delivery Agent Workspace that cannot be manipulated via the keyboard.



Criteria	Conformance Level	Remarks and Explanations
302.9 With Limited Language, Cognitive, and Learning Abilities	Partially Supports	Certain terms and descriptions of features necessary for the use of HR Service Delivery Agent Workspace use standard terms, which may not be understandable by users with limited language, cognitive, or learning abilities.

Chapter 4: <u>Hardware</u>

Notes: Not Applicable

Chapter 5: Software

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
502 Interoperability with Assistive Technology	Heading cell – no response required	Does not apply to a web-only application.
503 Applications	Heading cell – no response required	Does not apply to a web-only application.
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter "not applicable")	Not Applicable	See information in <u>WCAG 2.x</u> section.



Criteria	Conformance Level	Remarks and Explanations
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not Applicable	HR Service Delivery Agent Workspace is not an authoring tool.
504.2.2 PDF Export	Not Applicable	HR Service Delivery Agent Workspace is not an authoring tool.
504.3 Prompts	Not Applicable	HR Service Delivery Agent Workspace is not an authoring tool.
504.4 Templates	Not Applicable	HR Service Delivery Agent Workspace is not an authoring tool.

Chapter 6: <u>Support Documentation and Services</u>

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required



Criteria	Conformance Level	Remarks and Explanations
602.2 Accessibility and Compatibility Features	Not Applicable	This report covers accessibility conformance for HR Service Delivery Agent Workspace and does not address Support Documentation or Support Services. For Product Documentation accessibility conformance, see the Product Documentation site ACR on the Accessibility Conformance Reports page of the Product Documentation site.
602.3 Electronic Support Documentation	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
602.4 Alternate Formats for Non-Electronic Support Documentation	Not Applicable	This report covers accessibility conformance for HR Service Delivery Agent Workspace only and does not address Support Documentation or Support Services.
603 Support Services	Heading cell – no response required	Heading cell – no response required



Criteria	Conformance Level	Remarks and Explanations
603.2 Information on Accessibility and Compatibility Features	Not Applicable	This report covers accessibility conformance for HR Service Delivery Agent Workspace only and does not address Support Documentation or Support Services.
603.3 Accommodation of Communication Needs	Not Applicable	This report covers accessibility conformance for HR Service Delivery Agent Workspace only and does not address Support Documentation or Support Services.

EN 301 549 Report

Notes:

Chapter 4: Functional Performance Statements (FPS)

Notes:

Criteria	Conformance Level	Remarks and Explanations
4.2.1 Usage without vision	Partially Supports	With some exceptions noted above, HR Service Delivery Agent Workspace is functional to screen reading technology.
4.2.2 Usage with limited vision	Does Not Support	HR Service Delivery Agent Workspace does not support text and screen enlargement.
4.2.3 Usage without perception of color	Support	There is nothing within HR Service Delivery Agent Workspace where color alone is being used to convey information.

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Criteria	Conformance Level	Remarks and Explanations
4.2.4 Usage without hearing	Support	There is nothing within HR Service Delivery Agent Workspace that explicitly requires hearing.
4.2.5 Usage with limited hearing	Support	There is nothing within HR Service Delivery Agent Workspace that explicitly requires hearing.
4.2.6 Usage with no or limited vocal capability	Support	There is nothing within HR Service Delivery Agent Workspace that explicitly requires speech.
4.2.7 Usage with limited manipulation or strength	Partially Supports	There is some functionality within HR Service Delivery Agent Workspace that cannot be manipulated via the keyboard.
4.2.8 Usage with limited reach	Partially Supports	There is some functionality within HR Service Delivery Agent Workspace that cannot be manipulated via the keyboard.
4.2.9 Minimize photosensitive seizure triggers	Support	There is nothing within HR Service Delivery Agent Workspace that would act as a photosensitive seizure trigger.
4.2.10 Usage with limited cognition, language, or learning	Partially Supports	Certain terms and descriptions of features necessary for the use of HR Service Delivery Agent Workspace use standard terms, which may not be understandable by users with limited language, cognitive, or learning abilities.
4.2.11 Privacy	Support	HR Service Delivery Agent Workspace has systems in place to protect the privacy of individual users.



Chapter 5: Generic Requirements

Notes: Not Applicable – There is no closed functionality in HR Service Delivery Agent Workspace.

Chapter 6: ICT with Two-Way Voice Communication

Notes: Not Applicable

Chapter 7: ICT with Video Capabilities

Notes: Not Applicable

Chapter 8: Hardware

Notes: Not Applicable

Chapter 9: Web (See WCAG 2.x section)

Notes:

Chapter 10: Non-Web Software

Notes: Not Applicable

Chapter 11: Software

Criteria	Conformance Level	Remarks and Explanations
11.0 General (informative)	Heading cell – no response required	Heading cell – no response required
11.1.1.1 through 11.4.1.3	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
11.5 Interoperability with assistive technology	Heading cell – no response required	Heading cell – no response required



Criteria	Conformance Level	Remarks and Explanations
11.5.1 Closed functionality	Heading cell – no response required	Heading cell – no response required
11.5.2 Accessibility services	Heading cell – no response required	Heading cell – no response required
11.5.2.1 Platform accessibility service support for software that provides a user interface	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17.
11.5.2.2 Platform accessibility service support for assistive technologies	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17.
11.5.2.3 Use of accessibility services	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.4 Assistive technology	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.5 Object information	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.6 Row, column, and headers	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.7 Values	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.



Criteria	Conformance Level	Remarks and Explanations
11.5.2.8 Label relationships	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.9 Parent-child relationships	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.10 Text	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.11 List of available actions	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.12 Execution of available actions	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.13 Tracking of focus and selection attributes	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.14 Modification of focus and selection attributes	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.15 Change notification	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.



Criteria	Conformance Level	Remarks and Explanations
11.5.2.16 Modifications of states and properties	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.5.2.17 Modifications of values and text	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.6 Documented accessibility usage	Heading cell – no response required	Heading cell – no response required
11.6.1 User control of accessibility features	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.6.2 No disruption of accessibility features	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.7 User preferences	Not Applicable	HR Service Delivery Agent Workspace is a web-based application that relies on user- agent functionality.
11.8 Authoring tools	Heading cell – no response required	Heading cell – no response required
11.8.1 Content technology	Heading cell – no response required	Heading cell – no response required
11.8.2 Accessible content creation	Not Applicable	See information in <u>WCAG 2.x</u> section.
11.8.3 Preservation of accessibility information in transformations	Not Applicable	HR Service Delivery Agent Workspace is not an authoring tool.

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Criteria	Conformance Level	Remarks and Explanations
11.8.4 Repair assistance	Not Applicable	HR Service Delivery Agent Workspace is not an authoring tool.
11.8.5 Templates	Not Applicable	HR Service Delivery Agent Workspace is not an authoring tool.



Chapter 12: <u>Documentation and Support Services</u>

Criteria	Conformance Level	Remarks and Explanations
12.1 Product documentation	Heading cell – no response required	Heading cell – no response required
12.1.1 Accessibility and compatibility features	Not Applicable	This report covers accessibility conformance for HR Service Delivery Agent Workspace only and does not address Documentation or Support Services.
		For Product Documentation accessibility conformance, see the Product Documentation site ACR on the Accessibility Conformance Reports page of the Product Documentation site.
12.1.2 Accessible documentation	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
12.2 Support Services	Heading cell – no response required	Heading cell – no response required
12.2.2 Information on accessibility and compatibility features	Not Applicable	This report covers accessibility conformance for HR Service Delivery Agent Workspace only and does not address Documentation or Support Services.
12.2.3 Effective communication	Not Applicable	This report covers accessibility conformance for HR Service Delivery Agent Workspace only and does not address Documentation or Support Services.



Criteria	Conformance Level	Remarks and Explanations
12.2.4 Accessible documentation		See information in WCAG 2.x section.

Chapter 13: <u>ICT Providing Relay or Emergency Service</u> <u>Access</u>

Notes: Not Applicable



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