Service Portal Accessibility Conformance Report

International Edition

Based on VPAT® Version 2.4

Report Details

Field	Description
Name of Product	ServiceNow [®] Service Portal
Version	Washington DC
Report Date	April 4, 2024
Product Description	Service Portal is an application in the Now Platform [®] that is used to build mobile-friendly self-service experiences for users.
Contact Information	accessibility@servicenow.com
Notes	• This product is a web-only application. The information contained in this report only applies to this release of this application.
	Accessibility conformance details for other ServiceNow products are covered in separate reports. See <u>Accessibility Conformance Reports</u> on the Product Documentation site.
	• Any customization of this application or the Now Platform may have an impact on the specifics in this report.
	• This version of the report replaces the Tokyo Service Portal version dated March 2, 2023.

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Evaluation Methods Used

- This application was evaluated using the most recent versions of multiple browsers (Chrome, Safari, and Edge Chromium).
- Assistive technologies used in this evaluation included NVDA, JAWS, VoiceOver, TalkBack, and ZoomText. Additionally, the keyboard was used exclusively to navigate and operate the product content and functionality.
- The evaluation process used a combination of independent 3rd party assessments and automated checks, as well as human testing/evaluation of specific workflows.

This Accessibility Conformance Report is based on known conformance issues related to Service Portal. Other potential accessibility and usability issues may exist but are unknown at this time.

Applicable Standards/Guidelines

This report covers the degree of conformance to the following accessibility standards/guidelines:

Standard/Guideline	Included in Report
Web Content Accessibility Guidelines 2.0	Level A (Yes) Level AA (Yes) Level AAA (No)
Web Content Accessibility Guidelines 2.1	Level A (Yes) Level AA (Yes) Level AAA (No)
Revised Section 508 standards published January 18, 2017, and corrected January 22, 2018	(Yes)
EN 301 549 Accessibility requirements suitable for public procurement of ICT products and services in Europe, - V3.1.1 (2019-11)	(Yes)

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Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- Not Applicable: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.x Report

Tables 1 and 2 also document conformance with:

- EN 301 549: Chapter 9 Web, Sections 10.1-10.4 of Chapter 10 Non-Web documents, and Sections 11.1-11.4 and 11.8.2 of Chapter 11 Non-Web Software (open and closed functionality), and Sections 12.1.2 and 12.2.4 of Chapter 12 Documentation
- Revised Section 508: Chapter 5 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 – 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.x Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the <u>WCAG 2.0 Conformance</u> <u>Requirements</u>.

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Table 1: Level A Success Criteria

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A)		
Also applies to:		
EN 301 549 Criteria		
9.1.1.1 (Web)		
10.1.1.1 (Non-web document)		
11.1.1.1.1 (Open Functionality Software)		Service Portal provides
11.1.1.1.2 (Closed Functionality Software)	Supports	sufficient text alternatives for any instances of non-text
11.8.2 (Authoring Tool)		content.
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software)		
504.2 (Authoring Tool)		
602.3 (Support Docs)		

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Criteria	Conformance Level	Remarks and Explanations
1.2.1 Audio-only and Video- only (Prerecorded) (Level A)		
Also applies to:		
EN 301 549 Criteria		
9.1.2.1 (Web)		
10.1.2.1 (Non-web document)		Service Portal does not contain prerecorded audio- only or video-only media.
11.1.2.1.1 (Open Functionality Software)	Not Applicable	
11.1.2.1.2.1 and 11.1.2.1.2.2 (Closed Software)		
11.8.2 (Authoring Tool)		
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software)		
504.2 (Authoring Tool)		
602.3 (Support Docs)		

Criteria	Conformance Level	Remarks and Explanations
1.2.2 Captions (Prerecorded) (Level A)Also applies to:EN 301 549 Criteria9.1.2.2 (Web)10.1.2.2 (Non-web document)11.1.2.2 (Open Functionality Software)11.1.2.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Not Applicable	Service Portal does not contain prerecorded synchronized media.

Criteria	Conformance Level	Remarks and Explanations
Criteria 1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria 9.1.2.3 (Web) 10.1.2.3 (Non-web document) 11.1.2.3.1 (Open Functionality Software) 11.1.2.3.2 (Closed Software) 11.8.2 (Authoring Tool)	Conformance Level	Remarks and Explanations Service Portal does not contain prerecorded video content that would require audio description or a media alternative.
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software)		
504.2 (Authoring Tool) 602.3 (Support Docs)		

Criteria	Conformance Level	Remarks and Explanations
1.3.1 Info and Relationships (Level A)Also applies to:EN 301 549 Criteria9.1.3.1 (Web)10.1.3.1 (Non-web document)11.1.3.1.1 (Open Functionality Software)11.1.3.1.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Supports	Visual structure and relationship information for Service Portal are provided through object information or are available in text.

Criteria	Conformance Level	Remarks and Explanations
1.3.2 Meaningful Sequence (Level A)Also applies to:EN 301 549 Criteria9.1.3.2 (Web)10.1.3.2 (Non-web document)11.1.3.2.1 (Open Functionality Software)11.1.3.2.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Supports	Content in Service Portal is presented in a meaningful sequence.

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Criteria	Conformance Level	Remarks and Explanations
1.3.3 Sensory Characteristics (Level A)Also applies to:EN 301 549 Criteria9.1.3.3 (Web)10.1.3.3 (Non-web document)11.1.3.3 (Open Functionality Software)11.1.3.3 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Supports	Instructions in Service Portal do not rely solely on sensory characteristics.

Criteria	Conformance Level	Remarks and Explanations
1.4.1 Use of Color(Level A)Also applies to:EN 301 549 Criteria9.1.4.1 (Web)10.1.4.1 (Non-web document)11.1.4.1 (Open Functionality Software)11.1.4.1 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Partially Supports	Service Portal site content and functionality do not convey information through color alone, with the following exception: • On any form field that contains an error, the error is indicated by color alone once you dismiss the error notification message.

Criteria	Conformance Level	Remarks and Explanations
1.4.2 Audio Control (Level A)Also applies to:EN 301 549 Criteria9.1.4.2 (Web)10.1.4.2 (Non-web document)11.1.4.2 (Open Functionality Software)11.1.4.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Not Applicable	Service Portal does not contain audio that plays automatically.

Criteria	Conformance Level	Remarks and Explanations
2.1.1 Keyboard (Level A) Also applies to: EN 301 549 Criteria 9.2.1.1 (Web) 10.2.1.1 (Non-web document) 11.2.1.1.1 (Open Functionality Software) 11.2.1.1.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Service Portal functionality can be accessed and operated using a keyboard.

Criteria	Conformance Level	Remarks and Explanations
2.1.2 No Keyboard Trap (Level A) Also applies to: EN 301 549 Criteria 9.2.1.2 (Web) 10.2.1.2 (Non-web document) 11.2.1.2 (Open Functionality Software) 11.2.1.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Service Portal does not include keyboard traps.
2.1.4 Character Key Shortcuts (Level A 2.1 only) Also applies to: EN 301 549 Criteria 9.2.1.4 (Web) 10.2.1.4 (Non-web document) 11.2.1.4.1 (Open Functionality Software) 11.2.1.4.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Supports	Service Portal does not use any single-key shortcuts, other than those restricted to a focused component.

Criteria	Conformance Level	Remarks and Explanations
2.2.2 Pause, Stop, Hide (Level A)Also applies to:EN 301 549 Criteria9.2.2.2 (Web)10.2.2.2 (Non-web document)11.2.2.2 (Open Functionality Software)11.2.2.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Not Applicable	Service Portal does not include elements that move, blink, scroll, or auto-update.

Criteria	Conformance Level	Remarks and Explanations
2.4.1 Bypass Blocks (Level A) Also applies to: EN 301 549 Criteria 9.2.4.1 (Web) 10.2.4.1 (Non-web document) – Does not apply 11.2.4.1 (Open Functionality Software) – Does not apply 11.2.4.1 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Pages in Service Portal use HTML5 landmark regions, which will allow screen readers to meet this requirement.

Criteria	Conformance Level	Remarks and Explanations
Criteria 2.4.2 Page Titled (Level A) Also applies to: EN 301 549 Criteria 9.2.4.2 (Web) 10.2.4.2 (Non-web document) 11.2.4.2 (Open Functionality Software) - Does not apply 11.2.4.2 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Conformance Level	Remarks and Explanations Pages in Service Portal have appropriate page titles.

Criteria	Conformance Level	Remarks and Explanations
2.4.3 Focus Order (Level A) Also applies to: EN 301 549 Criteria 9.2.4.3 (Web) 10.2.4.3 (Non-web document) 11.2.4.3 (Open Functionality Software) 11.2.4.3 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Components in Service Portal receive focus in a meaningful order.

Criteria	Conformance Level	Remarks and Explanations
2.4.4 Link Purpose (In Context) (Level A) Also applies to: EN 301 549 Criteria 9.2.4.4 (Web) 10.2.4.4 (Non-web document) 11.2.4.4 (Open Functionality Software) 11.2.4.4 (Closed Software 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	The purpose of each link in Service Portal can be determined from the link text alone or from the programmatic context of the link.
2.5.1 Pointer Gestures (Level A 2.1 only) Also applies to: EN 301 549 Criteria 9.2.5.1 (Web) 10.2.5.1 (Non-web document) 11.2.5.1 (Open Functionality Software) 11.2.5.1 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Not Applicable	In Service Portal, there is no functionality that uses multipoint or path-based gestures to operate.

Criteria	Conformance Level	Remarks and Explanations
2.5.2 Pointer Cancellation (Level A 2.1 only) Also applies to: EN 301 549 Criteria 9.2.5.2 (Web) 10.2.5.2 (Non-web document) 11.2.5.2 (Open Functionality Software) 11.2.5.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Supports	In Service Portal, the down- event of the pointer is not used to execute any part of the function.
2.5.3 Label in Name (Level A 2.1 only) Also applies to: EN 301 549 Criteria 9.2.5.3 (Web) 10.2.5.3 (Non-web document) 11.2.5.3.1 (Open Functionality Software) 11.2.5.3.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Supports	Visual labels of components within Service Portal match the text associated with the programmatic names.

Criteria	Conformance Level	Remarks and Explanations
2.5.4 Motion Actuation (Level A 2.1 only) Also applies to: EN 301 549 Criteria 9.2.5.4 (Web) 10.2.5.4 (Non-web document) 11.2.5.4 (Open Functionality Software) 11.2.5.4 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Not Applicable	In Service Portal, there is no functionality that can be operated by device motion or user motion.
3.1.1 Language of Page (Level A)Also applies to:EN 301 549 Criteria9.3.1.1 (Web)10.3.1.1 (Non-web document)11.3.1.1.1 (Open Functionality Software)11.3.1.1.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Supports	The default language of each page in Service Portal is identified using the LANG attribute in the HTML element.

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Criteria	Conformance Level	Remarks and Explanations
3.2.1 On Focus (Level A) Also applies to: EN 301 549 Criteria 9.3.2.1 (Web) 10.3.2.1 (Non-web document) 11.3.2.1 (Open Functionality Software) 11.3.2.1 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Components in Service Portal do not initiate a change of context when in focus.

Criteria	Conformance Level	Remarks and Explanations
3.2.2 On Input (Level A) Also applies to: EN 301 549 Criteria 9.3.2.2 (Web) 10.3.2.2 (Non-web document) 11.3.2.2 (Open Functionality Software) 11.3.2.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	In Service Portal, changes in context do not occur automatically on user input.

Criteria	Conformance Level	Remarks and Explanations
3.3.1 Error Identification (Level A)		
Also applies to:		
EN 301 549 Criteria		
9.3.3.1 (Web)		
10.3.3.1 (Non-web document)		
11.3.3.1.1 (Open Functionality Software)		Where errors are automatically detected in Service Portal, the error is identified and an error
11.3.3.1.2 (Closed Software)	Supports	
11.8.2 (Authoring Tool)		message is provided as text.
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software)		
504.2 (Authoring Tool)		
602.3 (Support Docs)		

Criteria	Conformance Level	Remarks and Explanations
3.3.2 Labels or Instructions (Level A)Also applies to:EN 301 549 Criteria9.3.3.2 (Web)10.3.3.2 (Non-web document)11.3.3.2 (Open Functionality Software)11.3.3.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Supports	A label is provided for each of Service Portal's input fields.

Criteria	Conformance Level	Remarks and Explanations
 4.1.1 Parsing (Level A) Also applies to: EN 301 549 Criteria 9.4.1.1 (Web) 10.4.1.1 (Non-web document) 11.4.1.1.1 (Open Functionality Software) 11.4.1.1.2 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Supports	Service Portal webpages use semantically correct markup for all interface elements and have complete start and end tags.

Criteria	Conformance Level	Remarks and Explanations
4.1.2 Name, Role, Value (Level A)		
Also applies to:		
EN 301 549 Criteria		
9.4.1.2 (Web)		
10.4.1.2 (Non-web document)		
11.4.1.2.1 (Open Functionality Software)	Supports	User interface components in Service Portal provide programmatic name, role, and/or state information.
11.4.1.2.2 (Closed Software) – Not required		
11.8.2 (Authoring Tool)		
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software)		
504.2 (Authoring Tool)		
602.3 (Support Docs)		

Table 2: Level AA Success Criteria

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live)(Level AA)Also applies to:EN 301 549 Criteria9.1.2.4 (Web)10.1.2.4 (Non-web document)11.1.2.4 (Open Functionality Software)11.1.2.4 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Not Applicable	Service Portal does not contain live synchronized media.

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Criteria	Conformance Level	Remarks and Explanations
1.2.5 Audio Description (Prerecorded) (Level AA)Also applies to:EN 301 549 Criteria9.1.2.5 (Web)10.1.2.5 (Non-web document)11.1.2.5 (Open Functionality Software)11.1.2.5 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Not Applicable	Service Portal does not contain prerecorded video content that would require audio description.
1.3.4 Orientation (Level AA 2.1 only)Also applies to:EN 301 549 Criteria9.1.3.4 (Web)10.1.3.4 (Non-web document)11.1.3.4 (Open Functionality Software)11.1.3.4 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508 – Does not apply	Supports	Service Portal does not contain fixed orientation for page displays.

Criteria	Conformance Level	Remarks and Explanations
1.3.5 Identify Input Purpose (Level AA 2.1 only)Also applies to:EN 301 549 Criteria9.1.3.5 (Web)10.1.3.5 (Non-web document)11.1.3.5.1 (Open Functionality Software)11.1.3.5.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508 – Does not apply	Supports	In Service Portal, the purpose of each specifically identified input field collecting information about the user can be programmatically determined.
1.4.3 Contrast (Minimum)(LevelAA)Also applies to:EN 301 549 Criteria9.1.4.3 (Web)10.1.4.3 (Non-web document)11.1.4.3 (Open Functionality Software)11.1.4.3 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Supports	Text in Service Portal meets minimum contrast requirements, including the text color on hover and focus states.

Criteria	Conformance Level	Remarks and Explanations
1.4.4 Resize text(Level AA)Also applies to:EN 301 549 Criteria9.1.4.4 (Web)10.1.4.4 (Non-web document)11.1.4.4.1 (Open Functionality Software)11.1.4.4.2 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Supports	Service Portal supports standard zoom capabilities built into modern web browsers and operating systems. Content can be increased up to 200 percent without loss of content or functionality.

Criteria	Conformance Level	Remarks and Explanations
1.4.5 Images of Text(Level AA)Also applies to:EN 301 549 Criteria9.1.4.5 (Web)10.1.4.5 (Non-web document)11.1.4.5.1 (Open Functionality Software)11.1.4.5.2 (Closed Software) – Does not apply11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508501 (Web) (Software)504.2 (Authoring Tool)602.3 (Support Docs)	Supports	Service Portal uses text instead of images of text.
1.4.10 Reflow(Level AA 2.1 only)Also applies to:EN 301 549 Criteria9.1.4.10 (Web)10.1.4.10 (Non-web document)11.1.4.10 (Open Functionality Software)11.1.4.10 (Closed Software)11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508 – Does not apply	Supports	Service Portal content reflows at different screen widths without loss of information or functionality, and without requiring scrolling in two dimensions.

Criteria	Conformance Level	Remarks and Explanations
1.4.11 Non-text Contrast (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
9.1.4.11 (Web)		
10.1.4.11 (Non-web document)		Components in Service
11.1.4.11 (Open Functionality Software)	Supports	Portal meet minimum contrast requirements, including the text color on
11.1.4.11 (Closed Software)		hover and focus states.
11.8.2 (Authoring Tool)		
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508 – Does not		
apply		
1.4.12 Text Spacing(Level AA2.1 only)		
Also applies to:		
EN 301 549 Criteria		
9.1.4.12 (Web)		
10.1.4.12 (Non-web document)		
11.1.4.12 (Open Functionality Software)	Supports	Service Portal allows text style adjustments to meet
11.1.4.12 (Closed Software)		the minimum thresholds for text spacing.
11.8.2 (Authoring Tool)		
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		

Criteria	Conformance Level	Remarks and Explanations
1.4.13 Content on Hover or Focus (Level AA 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
9.1.4.13 (Web)		
10.1.4.13 (Non-web document)	Supports	Service Portal allows hover content to be manually dismissed.
11.1.4.13 (Open Functionality Software)		
11.1.4.13 (Closed Software)		
11.8.2 (Authoring Tool)		
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		

Criteria	Conformance Level	Remarks and Explanations
2.4.5 Multiple Ways (Level AA) Also applies to: EN 301 549 Criteria 9.2.4.5 (Web) 10.2.4.5 (Non-web document) – Does not apply 11.2.4.5 (Open Functionality Software) – Does not apply 11.2.4.5 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Service Portal provides more than one way of finding content, including a navigation bar, and search.

Criteria	Conformance Level	Remarks and Explanations
2.4.6 Headings and Labels (Level AA) Also applies to: EN 301 549 Criteria 9.2.4.6 (Web) 10.2.4.6 (Non-web document) 11.2.4.6 (Open Functionality Software) 11.2.4.6 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Service Portal uses meaningful semantic headings to label content blocks. Form input labels are associated with their inputs and provide a useful label to those inputs.

Criteria	Conformance Level	Remarks and Explanations
2.4.7 Focus Visible (Level AA) Also applies to: EN 301 549 Criteria 9.2.4.7 (Web) 10.2.4.7 (Non-web document) 11.2.4.7 (Open Functionality Software) 11.2.4.7 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Focusable elements in Service Portal have a visible keyboard focus indicator.

Criteria	Conformance Level	Remarks and Explanations
3.1.2 Language of Parts (Level AA)		
Also applies to:		
EN 301 549 Criteria		
9.3.1.2 (Web)		
10.3.1.2 (Non-web document)		
11.3.1.2 (Open Functionality Software) – Does not apply	Supports	Within Service Portal default webpages, the language of each portion of the page is programmatically
11.3.1.2 (Closed Software) – Does not apply		
11.8.2 (Authoring Tool)		determinable.
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software)		
504.2 (Authoring Tool)		
602.3 (Support Docs)		

Criteria	Conformance Level	Remarks and Explanations
3.2.3 Consistent Navigation (Level AA)		
Also applies to:		
EN 301 549 Criteria		
9.3.2.3 (Web)		
10.3.2.3 (Non-web document) – Does not apply		
11.3.2.3 (Open Functionality Software) – Does not apply		
11.3.2.3 (Closed Software) – Does not apply	Supports	Service Portal provides consistent and repeatable
11.8.2 (Authoring Tool)		navigation.
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508		
501 (Web)(Software) – Does not apply to non-web software		
504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non-web docs		

Criteria	Conformance Level	Remarks and Explanations
3.2.4 Consistent Identification (Level AA) Also applies to: EN 301 549 Criteria 9.3.2.4 (Web) 10.3.2.4 (Non-web document) – Does not apply 11.3.2.4 (Open Functionality Software) – Does not apply 11.3.2.4 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web) (Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs	Supports	Components that have the same functionality within Service Portal are identified consistently.

Criteria	Conformance Level	Remarks and Explanations
Criteria 3.3.3 Error Suggestion (Level AA) Also applies to: EN 301 549 Criteria 9.3.3.3 (Web) 10.3.3.3 (Non-web document) 11.3.3.3 (Open Functionality Software) 11.3.3.3 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs)	Conformance Level Supports	Remarks and Explanations When an error is automatically detected within a native data entry form in Service Portal, the resulting error message provides suggestions for correction.
12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)		

Criteria	Conformance Level	Remarks and Explanations
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
9.3.3.4 (Web)		No former within Comice
10.3.3.4 (Non-web document)		No forms within Service Portal submit actions that
11.3.3.4 (Open Functionality Software)		cause legal commitments or financial transactions to occur, nor do any forms submit actions that modify or delete user-controllable
11.3.3.4 (Closed Software)	Supports	
11.8.2 (Authoring Tool)		
12.1.2 (Product Docs)		data in the data storage
12.2.4 (Support Docs)		system.
Revised Section 508		
501 (Web)(Software)		
504.2 (Authoring Tool)		
602.3 (Support Docs)		

Criteria	Conformance Level	Remarks and Explanations
4.1.3 Status Messages(LevelAA 2.1 only)Also applies to:EN 301 549 Criteria9.4.1.3 (Web)10.4.1.3 (Non-web document)11.4.1.3 (Open FunctionalitySoftware)11.4.1.3 (Closed Software) –Does not apply11.8.2 (Authoring Tool)12.1.2 (Product Docs)12.2.4 (Support Docs)Revised Section 508 – Does notapply	Supports	In Service Portal, status messages can be programmatically determined through roles or properties so that they can be presented to the user by assistive technologies without receiving focus.

Table 3: Level AAA Success Criteria

Notes: Not Evaluated

Revised Section 508 Report

Notes:

Chapter 3: Functional Performance Criteria (FPC)

Notes:

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Supports	Service Portal is functional to screen reading technology.

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Criteria	Conformance Level	Remarks and Explanations
302.2 With Limited Vision	Supports	Service Portal supports text and screen enlargement.
302.3 Without Perception of Color	Partially Supports	There are a few instances in Service Portal where color alone is being used to convey information.
302.4 Without Hearing	Supports	There is nothing within Service Portal that explicitly requires hearing.
302.5 With Limited Hearing	Supports	There is nothing within Service Portal that explicitly requires hearing.
302.6 Without Speech	Supports	There is nothing within Service Portal that explicitly requires speech.
302.7 With Limited Manipulation	Supports	Features and functions within Service Portal can be manipulated via the keyboard.
302.8 With Limited Reach and Strength	Supports	Features and functions within Service Portal can be manipulated via the keyboard.
302.9 With Limited Language, Cognitive, and Learning Abilities	Supports	Service Portal uses standard terms, which are understandable by users with limited language, cognitive, or learning abilities.

Chapter 4: <u>Hardware</u>

Notes: Not Applicable

Chapter 5: Software

Notes:

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
502 Interoperability with Assistive Technology	Heading cell – no response required	Does not apply to a web-only application.
503 Applications	Heading cell – no response required	Does not apply to a web-only application.
504 Authoring Tools	Heading cell – no response required	Heading cell – no response required
504.2 Content Creation or Editing (if not authoring tool, enter "not applicable")	Not Applicable	See information in <u>WCAG 2.x</u> section.
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not Applicable	Service Portal is not an authoring tool.
504.2.2 PDF Export	Not Applicable	Service Portal is not an authoring tool.
504.3 Prompts	Not Applicable	Service Portal is not an authoring tool.
504.4 Templates	Not Applicable	Service Portal is not an authoring tool.

Chapter 6: <u>Support Documentation and Services</u>

Notes:

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required
602.2 Accessibility and Compatibility Features	Not Applicable	This report covers accessibility conformance for Service Portal and does not address Support Documentation or Support Services.
		For Product Documentation accessibility conformance, see the Product Documentation site ACR on the <u>Accessibility</u> <u>Conformance Reports</u> page of the Product Documentation site.
602.3 Electronic Support Documentation	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.

Criteria	Conformance Level	Remarks and Explanations
602.4 Alternate Formats for Non-Electronic Support Documentation	Not Applicable	This report covers accessibility conformance for Service Portal only and does not address Support Documentation or Support Services.
603 Support Services	Heading cell – no response required	Heading cell – no response required
603.2 Information on Accessibility and Compatibility Features	Not Applicable	This report covers accessibility conformance for Service Portal only and does not address Support Documentation or Support Services.
603.3 Accommodation of Communication Needs	Not Applicable	This report covers accessibility conformance for Service Portal only and does not address Support Documentation or Support Services.

EN 301 549 Report

Notes:

Chapter 4: <u>Functional Performance Statements</u> (FPS)

Notes:

Criteria	Conformance Level	Remarks and Explanations
4.2.1 Usage without vision	Supports	Service Portal is functional to screen reading technology.
4.2.2 Usage with limited vision	Supports	Service Portal supports text and screen enlargement.

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Criteria	Conformance Level	Remarks and Explanations
4.2.3 Usage without perception of color	Partially Supports	There are a few instances in Service Portal where color alone is being used to convey information.
4.2.4 Usage without hearing	Supports	There is nothing within Service Portal that explicitly requires hearing.
4.2.5 Usage with limited hearing	Supports	There is nothing within Service Portal that explicitly requires hearing.
4.2.6 Usage with no or limited vocal capability	Supports	There is nothing within Service Portal that explicitly requires speech.
4.2.7 Usage with limited manipulation or strength	Supports	Features and functions within Service Portal can be manipulated via the keyboard.
4.2.8 Usage with limited reach	Supports	Features and functions within Service Portal can be manipulated via the keyboard.
4.2.9 Minimize photosensitive seizure triggers	Supports	There is nothing within Service Portal that would act as a photosensitive seizure trigger.
4.2.10 Usage with limited cognition, language, or learning	Supports	Service Portal uses standard terms, which are understandable by users with limited language, cognitive, or learning abilities.
4.2.11 Privacy	Supports	Service Portal has systems in place to protect the privacy of individual users.

Chapter 5: Generic Requirements

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Notes: Not Applicable – There is no closed functionality in Service Portal.

Chapter 6: ICT with Two-Way Voice Communication

Notes: Not Applicable

Chapter 7: ICT with Video Capabilities

Notes: Not Applicable

Chapter 8: Hardware

Notes: Not Applicable

Chapter 9: <u>Web</u> (See <u>WCAG 2.x section</u>)

Notes:

Chapter 10: Non-Web Software

Notes: Not Applicable

Chapter 11: Software

Notes:

Criteria	Conformance Level	Remarks and Explanations
11.0 General	Heading cell – no	Heading cell – no response
(informative)	response required	required
11.1.1.1 through 11.4.1.3	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
11.5 Interoperability with assistive technology	Heading cell – no response required	Heading cell – no response required
11.5.1 Closed	Heading cell – no	Heading cell – no response
functionality	response required	required
11.5.2 Accessibility	Heading cell – no	Heading cell – no response
services	response required	required

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Criteria	Conformance Level	Remarks and Explanations
11.5.2.1 Platform accessibility service support for software that provides a user interface	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17.
11.5.2.2 Platform accessibility service support for assistive technologies	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17.
11.5.2.3 Use of accessibility services	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.4 Assistive technology	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.5 Object information	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.6 Row, column, and headers	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.7 Values	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.8 Label relationships	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.9 Parent-child relationships	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.10 Text	Not Applicable	Service Portal is a web-based application that relies on user- agent functionality.

Criteria	Conformance Level	Remarks and Explanations
11.5.2.11 List of available actions	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.12 Execution of available actions	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.13 Tracking of focus and selection attributes	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.14 Modification of focus and selection attributes	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.15 Change notification	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.16 Modifications of states and properties	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.5.2.17 Modifications of values and text	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.6 Documented accessibility usage	Heading cell – no response required	Heading cell – no response required
11.6.1 User control of accessibility features	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.6.2 No disruption of accessibility features	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.

Criteria	Conformance Level	Remarks and Explanations
11.7 User preferences	Not Applicable	Service Portal is a web-based application that relies on user-agent functionality.
11.8 Authoring tools	Heading cell – no response required	Heading cell – no response required
11.8.1 Content technology	Heading cell – no response required	Heading cell – no response required
11.8.2 Accessible content creation	Not Applicable	See information in <u>WCAG 2.x</u> section.
11.8.3 Preservation of accessibility information in transformations	Not Applicable	Service Portal is not an authoring tool.
11.8.4 Repair assistance	Not Applicable	Service Portal is not an authoring tool.
11.8.5 Templates	Not Applicable	Service Portal is not an authoring tool.

Chapter 12: Documentation and Support Services

Notes:

Criteria	Conformance Level	Remarks and Explanations
12.1 Product	Heading cell – no	Heading cell – no response
documentation	response required	required

Criteria	Conformance Level	Remarks and Explanations
		This report covers accessibility conformance for Service Portal only and does not address Documentation or Support Services.
12.1.1 Accessibility and compatibility features	Not Applicable	For Product Documentation accessibility conformance, see the Product Documentation site ACR on the <u>Accessibility</u> <u>Conformance Reports</u> page of the Product Documentation site.
12.1.2 Accessible documentation	See WCAG 2.x section	See information in <u>WCAG 2.x</u> section.
12.2 Support Services	Heading cell – no response required	Heading cell – no response required
12.2.2 Information on accessibility and compatibility features	Not Applicable	This report covers accessibility conformance for Service Portal only and does not address Documentation or Support Services.
12.2.3 Effective communication	Not Applicable	This report covers accessibility conformance for Service Portal only and does not address Documentation or Support Services.
12.2.4 Accessible documentation	See WCAG 2.x section	See information in WCAG 2.x section.

Chapter 13: ICT Providing Relay or Emergency Service Access

Notes: Not Applicable

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